



Office of the Registrar
Krishna Kanta Handiqui State Open University
Resham Nagar, Khanapara, Guwahati-781022
Advt. No. R4/2025

Applications are invited from intended eligible candidates for the following Non-Teaching posts in Krishna Kanta Handiqui State Open University, Guwahati. Last Date for apply online will be 26.09.2025 The hard copies of the applications should reach the Office of the Registrar, Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Guwahati – 781022 on or before 30.09.2025.

Sl No.	Name of the Post	Requisite Qualifications	No. of Post	Pay Scale	Reservation category
1	Registrar	Essential Qualifications 1. a) A Master's Degree with atleast 55% of marks or an equivalent grade in a point scale wherever grading system is followed b) At least 15 years of experience as Assistant Professor in Academic Level 11 and above or with 8 years' service in Academic level 12 and above including as Associate Professor along with experience in educational administration, OR Comparable experience in research establishment and/or other institutions of higher education, OR 15 (fifteen) years of administrative experience, of which 8(eight) years shall be as Deputy Registrar or an equivalent post Tenure: For a period of 5 years from the date of joining or 60 years whichever is earlier. Age: Minimum: 35 years Maximum: 55 years	01	Rs. 1,44,200/- to 2,18,200/- (Academic Level 14 of UGC).	UR
2	Dean (Study Centre)	1. Essential Qualification i) An eminent scholar with published work of high quality, actively engaged in research, with ten (10) years of	01	Rs. 1,44,200/- to 2,18,200/-	UR

		<p>experience in Post-graduate teaching and/or experience in research at the University/National Level institutions, including experience of guiding research at doctoral level.</p> <p style="text-align: center;">Or</p> <p>An outstanding scholar with established reputation who has made significant contribution to knowledge</p> <p>Desirable qualifications:</p> <p>a) A degree/diploma in Distance Education.</p> <p>b) Experience of working in Open University/ Distance Education System in programme production and programme delivery.</p> <p>c) Working knowledge of computer</p> <p>Tenure: For a period of 5 years from the date of joining or 60 years whichever is earlier.</p> <p>Age: Minimum: 35 years Maximum: 55 years</p>		(Academic Level 14 of UGC).	
3	Director (EMPC)	<p>Essential Qualifications</p> <p>1.</p> <p>i) An eminent scholar with published work of high quality, actively engaged in research, with ten (10) years of experience in Post-graduate teaching and/or experience in research at the University/National Level institutions, including experience of guiding research at doctoral level.</p> <p style="text-align: center;">Or</p> <p>An outstanding scholar with established reputation who has made significant contribution to knowledge</p>	01	Rs. 1,44,200/- to 2,18,200/- (Academic Level 14 of UGC).	UR

		Desirable qualifications: d) A degree/diploma in Distance Education. e) Experience of working in Open University/Distance Education System in programme production and programme delivery. Working knowledge of computer Tenure: For a period of 5 years from the date of joining or 60 years whichever is earlier. Age: Minimum: 35 years Maximum: 55 years			
4	Assistant Registrar (Examination)	1. Essential Qualifications: Master's Degree with at least 55% of the marks or equivalent grade in a point scale wherever grading system is followed. 2. Desirable Qualifications: i) Experience in examination related works ii) Experience in ODL System. 3. Age: The candidate should not be more than 38 years as on last date of online application with relaxation of 3 years for OBC candidates.	01	Rs. 56,100/- to 1,77,500/- (Academic Level 10 of UGC).	OBC

General Instruction:

Last Date for online submission of applications: 26.09.2025

Last date of receipt of Hard Copy of applications: 30.09.2025

Application fees: Rs. 2,000/- (Rupees two thousand only) (For Sl No. 1 to 3)

Rs. 1,000/- (Rupees one thousand only) (For Sl. No. 4)

Mode of Payment: Online payment gateway link available in the portal during application (Proof of payment should be enclosed with the hard copy of the application)

Note:

1. The University reserves the right of filling or not filling the post
2. The University reserves the right to consider relaxation of age limit of a candidate who may be exceptionally suitable
3. Canvassing in any form will disqualify the candidate concerned.
4. Only shortlisted candidates will be called for interview. Candidates will have to appear in the interview at their own cost.
5. Candidate in service must apply through proper channel.
6. No Objection Certificate (NOC) from competent authority will be required.
7. Candidates are required to submit caste certificate in case of reserved category.
8. Mere fulfilment of the minimum eligibility criteria shall not entitle an applicant for consideration to be called for interview.
9. The University reserves the right to cancel the advertisement without assigning any reasons thereof.

How to Apply:

1. Applications should be filled online on or before 26.09.2025 through the University website www.kkhsou.in.
2. The photocopies of applications (3 sets) and supporting documents (3 sets) should reach the Office of the Registrar, Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Guwahati – 781022 on or before 30.09.2025 in an envelope superscribed with “Application for the Post of”

Note: Service of the selected candidates will be governed by the Act of the University and relevant Govt. of Assam Rules and Regulations.

Sd/-
Registrar