



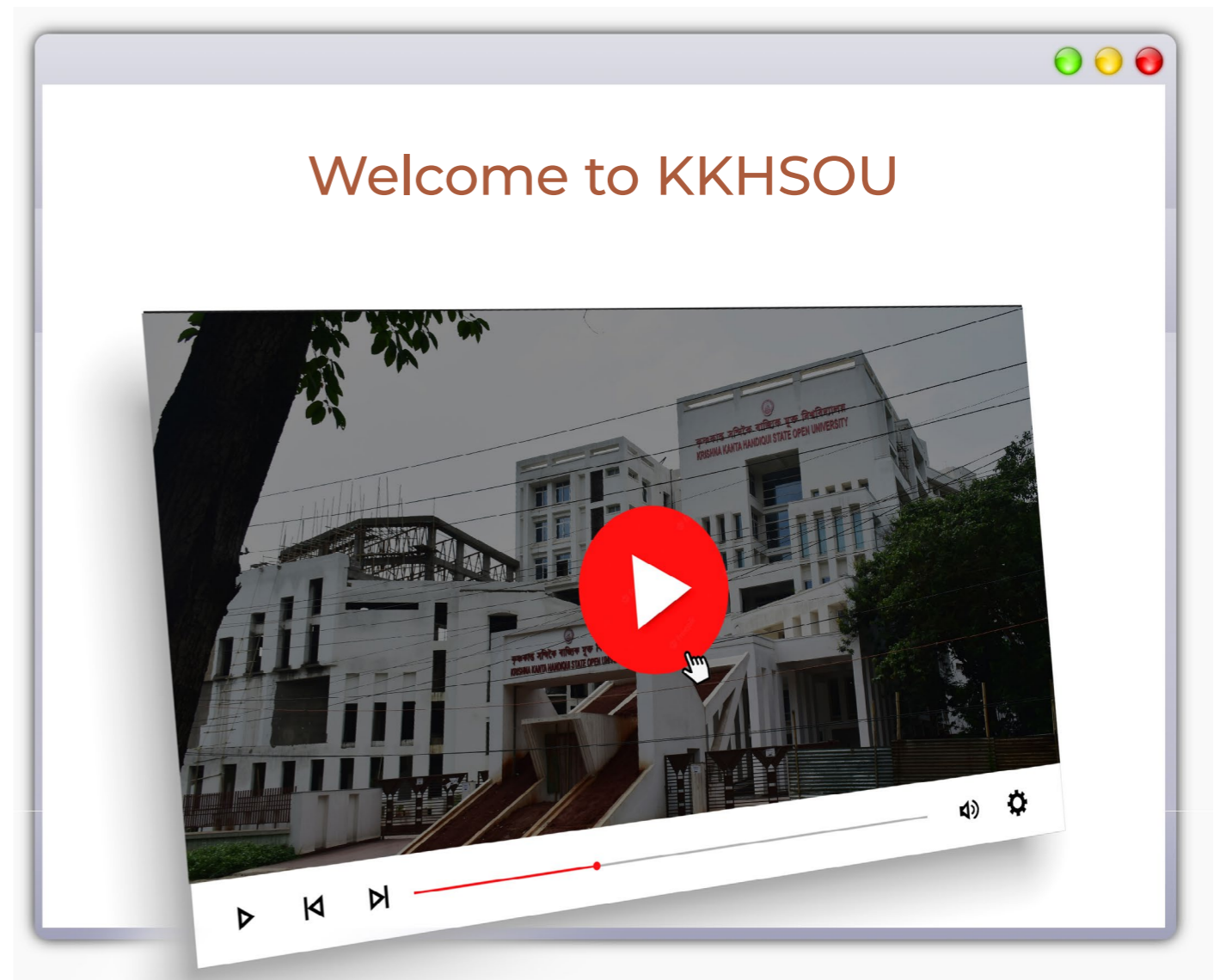
কৃষ্ণকান্ত সন্দিকৈ ৰাজ্যিক মুক্ত বিশ্ববিদ্যালয়

Krishna Kanta Handiqui State Open University

Education Beyond Barriers

Information Brochure 2023-2024


Northeast India's
FIRST & ONLY
State Open University





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Education
Beyond
Barriers

The University

Become a learner at North East India's FIRST & ONLY State Open University and open the doors to success.

As per UGC notification, all degrees earned through ODL mode are at par with degrees earned through regular mode [↗](#)

The University was established as per the provision of the Krishna Kanta Handiqui State Open University Act 2005 that was enacted in Assam Legislative Assembly and notified in the Assam Gazette (extraordinary) published on September 29, 2005. With the motto "Education Beyond Barriers", this University brings into the ambit of education everyone aspiring for quality higher education including those sections of people who had hitherto been deprived of the benefits of education on proper time. It is the only University in the North East India that runs through open and distance learning (ODL) mode. The University is empowered by virtue of the Act to prepare its own curriculum, formulate its own system of examination, enrol students, conduct examinations and confer degrees, diplomas and certificates up to the graduate, post graduate and Ph D level.



The University has been recognised and its academic programmes have been approved by the UGC, New Delhi vide letter no.F.9-13/2008 (CPP-I), dated March 18, 2009 and all other subsequent notifications. All academic programmes are offered after due approval by the apex and statutory bodies. The UG and PG programmes are launched according to the approval of DEB/UGC, New Delhi via File No.: 8-7/2023 (DEB-I) (ODL). To accommodate the features of NEP 2020 and UGC ODL Regulations 2020, the University has adopted the UGC Curriculum and Credit Framework for the UG Programmes with provisions of flexible entry and exit together with a multidisciplinary/interdisciplinary focus.

KKHSOU has been accredited with B+ Grade by the National Assessment and Accreditation Council (NAAC) for the 1st Cycle in December 2021. [↗](#)

Vision

In the spirit of reaching out to the unreached, KKHSOU endeavours to provide higher education and training in various skills using the latest educational inputs and technology, to emerge as a premier Institute of higher education in the NE region of India with adequate display of social responsibility, to equip the learners with necessary knowledge and skills, to enable the learners to compete and excel in their respective areas of interest, and to enable them to live a life of their choice with dignity.

Mission

The mission of the University entails imparting innovative and contextually relevant education and providing opportunities for lifelong learning to its learners through excellence in education, research and innovation. The University, accordingly, envisages formulating its academic programmes in such a way so as to attract learners from all sections of the society, with, however, a specific focus on the underserved, disadvantaged and marginalized people. The University, therefore, targets to provide quality education, knowledge and training in various skills to diverse groups of people.

Objectives

The main objectives of the University are to

- Provide access to higher education to large segments of the population, and in particular the disadvantaged groups such as those living in remote and rural areas including working people, housewives and other adults who wish to upgrade or acquire knowledge through studies in various fields.
- Provide opportunities for higher education to a larger segment of the population, including those who are unable to pursue higher education at the appropriate time due to one reason or the other.
- Strengthen and diversify the degree, diploma and certificate courses related to the needs of employment and necessary for building the economy of the country on the basis of its natural and human resources.
- Contribute towards the improvement of the educational system in the State by providing an alternative and inclusive channel that is complementary to the formal system of education, in general; and to enhance the gross enrolment ratio (GER) in higher education in the State for achieving target set by the NEP 2020 in particular.
- Advance and disseminate learning and knowledge through diversified means including the use of Information and Communication Technology.
- Provide education and training in order to develop skills in the various arts and crafts together with raising their quality and improving their availability to the people.
- Provide counselling and guidance to the learners.

Implementation of NEP

“
Be ahead of
the curve with our
new UG and PG
programmes aligned
with NEP 2020.”

The University introduces all UG and PG Programmes as per the NEP 2020 from July 2023 onwards. The UG Programmes are prepared as per the Curriculum and Credit Framework for the Four Year UG Programmes of the UGC (December, 2022) as well as subsequent official notification and the Model Framework of the Department of Higher Education, Government of Assam, dated 25th January 2023 regarding the implementation of the NEP 2020 in the State of Assam.

CBCS

The University offers the UG and PG programmes in the CBCS mode. This mode provides flexibility in choices of courses and also fulfills the credit requirement towards completion of different academic levels in the programme. Credits are awarded based on specific hours spent on studying the courses in a particular programme. As per the UGC (ODL Programmes & OL Programmes) Regulations, 2020, one credit is equivalent to 30 hours of learners' engagement in the form of attending counselling sessions, personal contact programmes, writing the assignments and/or doing all such activities as required by a programme.



★ Credit Requirement & Programme Structure

According to the National Curriculum and Credit Framework, minimum 20 credits per semester are required for an academic programme. Accordingly, the UG and PG programmes of the University are designed. The detail programme structure is provided below:

Structure of UG Programme

Semester	Major (60/80)	Minor (24/32)	IDC (9)	AEC (13)	VAC (6)	SEC (10)	Field Work /Project/ Internship (4/12)	Total Credit
I	DSC 1 (4)	DSE 1 (4)	IDC 1 (3)	AEC 1 (3)	VAC 1 (3)	SEC 1 (3)		20
II	DSC 2 (4)	DSE 2 (4)	IDC 2 (3)	AEC 2 (3)	VAC 2 (3)	SEC 2 (3)		20
Exit 1	UG Certificate Programme							40
III	DSC 3 (4)	DSE 3 (4)	IDC 3 (3)	AEC 3 (4)		SEC 3 (4)		23
	DSC 4 (4)							
IV	DSC 5 (4)	DSE 4 (4)		AEC 4 (4)				20
	DSC 6 (4)							
	DSC 7 (4)							
Exit 2	UG Diploma Programme							83
V	DSC 8 (4)	DSE 5 (4)						20
	DSC 9 (4)							
	DSC 10 (4)							
	DSC 11 (4)							
VI	DSC 12 (4)	DSE 6 (4)						20
	DSC 13 (4)							
	DSC 14 (4)							
	DSC 15 (4)							
Exit 3	UG Degree Programme							123
VII	DSC 16 (4)	DSE 7 (4)				Research Methodology (4)	Seminar/ Presentation/ Internship/ Community Engagement/ Value Added Activity etc. (4)	24
	DSC 17 (4)							
	DSC 18 (4)							
VIII	DSC 19 (4)	DSE 8 (4)					Project/ Dissertation (12)	24
	DSC 20 (4)							
Exit 4	UG Degree Honours/Research Programme							171

DSC: Discipline Specific Core Course

DSE: Discipline Specific Elective Course

IDC: Interdisciplinary Course

AEC: Ability Enhancement Course

VAC: Value Added Course

SEC: Skill Enhancement Course

The choices of IDC, AEC, VAC and SEC for UG Programmes

The choices of courses for DSC and DSE will be according to the syllabus of the concerned disciplines. The choices of IDC, AEC, VAC and SEC are provided below:

Semester	Course Type	Course Name	
I	IDC 1 (any one course needs to be selected from the basket)	Functional Assamese*	
		(open to all except those with Assamese as major or minor)	
		Reading and Writing Skills*	
		Media Studies*	
		Distance Education	
		(open to all except those with Education and Sociology as major or minor)	
		Constitution of India	
		(open to all except those with Political Science as major or minor)	
	AEC 1	General English*	Economy of the North East India
			(open to all except those with Economics as major or minor)
			Understanding Indian Society
			(open to all except those with Sociology as major or minor)
			Introduction to Indian History
(open to all except those with History as major or minor)			
VAC 1	Environmental Studies and Disaster Management*		
SEC 1 (any one Course only)	Office Management*	Introduction to Geo-informatics*	

II	IDC 2 (any one course needs to be selected from the basket)	Select Assamese Literary Texts*
		General Principles of Writing*
		Environmental Education
		(open to all except those with Education as major or minor)
		Issues in Development Communication*
		Perspectives on Indian Economy
		(open to all except those with Economics as major or minor)
		Introduction to Ethics
	(open to all except those with Philosophy as major or minor)	
	AEC 2 (any one Course only)	MIL Assamese*
MIL Bengali*		
VAC 2	SEC 2 (any one Course only)	MIL Hindi*
		MIL Bodo*
III	IDC 3 (any one Course needs to be selected from the basket)	Introduction to Yoga*
		Tea Cultivation and Management*
		Electricity and Electrical Wiring*
		English for Professional Studies*
		Economics of Education*
		(open to all except those with Education as major or minor)
		Business Communication and Media Management*
		Understanding North East India
	(open to all except those with Sociology s as major or minor)	
	AEC 3	SEC 3
(open to all except those with Economics as major or minor)		
IV	AEC 4 (any one Course only)	Essentials of Indian Philosophy
		(open to all except those with Philosophy as major or minor)
		Life Skills*
VII	SEC	Cyber Security*
		Research Methodology

Note: All Courses marked by * are open to all irrespective of Choices of Major and Minor Subjects

Structure of PG Programmes (MA, MScIT, MSW)

Semester	Core	Elective	AEC	VAC	Dissertation/ Seminar	Total
I	DSC 1 (4)	Elective 1 (4)	AEC 1 (4)	VAC 1 (2)		22
	DSC 2 (4)					
	DSC 3 (4)					
II	DSC 4 (4)	Elective 2 (4)		VAC 2 (2)	Seminar (4)	22
	DSC 5 (4)					
	DSC 6 (4)					
III	DSC 7 (4)	Elective 3 (4)	AEC 2 (4)			20
	DSC 8 (4)					
	DSC 9 (4)					
IV	DSC 10 (4)	Elective 4 (4)			Project/ Dissertation (8)	24
	DSC 11 (4)					
	DSC 12 (4)					
Total Credits	48	12	8	4	12	88

** Note: figure within brackets indicate total credit for the course.

Choices of AEC and VAC for PG (MA, MScIT, MSW) Programmes

* Note: figure within brackets indicate total credit for the course.

Semester	Course Type	Name of the Course
I	AEC (any one course)	Essential Assamese (Open to all except those from Assamese)
		English for Media Studies
		Social Entrepreneurship and Project Management
	VAC (any one course)	Introduction to Ethics (Open to all except those from Philosophy)
		Essentials of Indian Constitution (Open to all except those from Political Science)
		Indian Traditional Knowledge System
English Communication Skills		
II	VAC (any one course)	Advertisement Strategy
		Cyber Security
III	AEC (any one course)	Life Skills
		Computer Applications in Quantitative Analysis
		Writing for Media

Structure of PG Programmes (MBA and MCom)

Semester	Core	AEC	Dissertation/ Seminar	Total
I	DSC 1 (4)			16
	DSC 2 (4)			
	DSC 3 (4)			
	DSC 4 (4)			
II	DSC 5 (4)		Project (4)	24
	DSC 6 (4)			
	DSC 7 (4)			
	DSC 8 (4)			
III	DSC 9 (4)			16
	DSC 10 (4)			
	DSC 11 (4)			
	DSC 12 (4)			
IV	DSC 13 (4)	Cyber Security (4)	Field Work/ Internship/ Project/ Dissertation (8)	24
	DSC 14 (4)			
	DSC 15 (4)			
Total Credits	60	4	16	80

Pursuing two programmes Simultaneously

As per the UGC Guidelines issued in April, 2022, KKHSOU allows the learners to pursue two academic programmes (UG and/or PG) simultaneously subject to fulfillment of the eligibility conditions for enrolment to the programmes.

A learner of KKHSOU, if he/she desires to pursue two UG/PG programmes simultaneously in the University, shall have to take admission in the Second Programme in another cycle. For example, if a learner is enrolled in a programme of KKHSOU in Summer (July) session, he/she may enrol in the second programme in the Winter (January) cycle.

However, this condition shall not be applied to the learners of other Universities or Higher Education Institutes if he/she desires to enrol in the second programme in KKHSOU.

“

Enhance your knowledge and career opportunities with two programs at once. Expand your horizons and become a more well-rounded professional.

”

Lateral Entry

The University has the provisions of lateral entry to academic programmes for those who were unable to complete their academic programmes for various reasons. Accordingly, the University allows a learner to lateral entry into the 3rd & 5th semesters of a UG programme respectively on the condition that he or she has successfully completed the first two & the first four semesters of the same degree programme from the KKHSOU or any recognized Indian/foreign University. In case of a PG programme, lateral admission is allowed in the 3rd semester on verifying that at least 75% of the programme syllabus conforms to the same offered by KKHSOU. To provide an instance, candidates in the 3rd semester of BCA programme are allowed taking lateral admission provided they have successfully completed the first two semesters of the BCA degree programme from KKHSOU or any recognized Indian/foreign University. Likewise, candidates having PG Diploma in Business Management with 32 credits having 75% common syllabi and recognised by UGC are eligible to get lateral entry in the 3rd Semester of the MBA Programme.

Lateral admission will require prior approval from the University authority. The University will verify the original mark-sheets/certificates at the University headquarter for the learners applying for lateral admissions, after which the lateral admissions will be allowed. However, lateral entry is currently available for ongoing 3 year UG, and 2 year PG programmes only.

“

Complete your degree and boost your career with lateral entry at the University.

”



Provisions of Multiple Entry and Exit

As per the guidelines of NEP 2020, the University has made the provisions of multiple entries and multiple exits in the UG programmes.

Exit 1: There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have completed minimum of 40 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one skill based course of 4 credits within one year from the completion of 2nd semester examination.

Exit 2: There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured completed minimum of 83 credits will be awarded a UG Diploma (in the field of study/discipline) if, in addition, they complete one skill based course of 4 credits within one year from the completion of 4th Semester examination.

Exit 3: There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing 123 credits.

Exit 4: Students who wish to undergo a 4-year (8 semesters) UG programme shall be awarded UG Honours Degree in the Major discipline after the successful completion of four years, with Research Project/Dissertation in 7th and 8th Semesters, securing 171 credits. The students who secure 75 % or above marks in the first six semesters may undertake UG Degree (Honours with Research) in the subject/discipline concerned.

Any student who exits at the various stages will have the option of enrolling him/herself to the UG Programmes through the provision of lateral entry provided by the University. For instance after exit 1, 2 and 3, a student will have the options of getting admitted in the semesters 3rd, 5th and 7th respectively within a period of 7 years from the date of his/her exit from the programme.

Interdisciplinary and Multidisciplinary Courses

The University offers multi-disciplinary and inter-disciplinary courses in all academic programmes to meet the requirement NEP 2020. The revised syllabi of the University based on NEP 2020 have introduced various Interdisciplinary and Multidisciplinary Courses for the benefit of the learners.



Academic Bank of Credit

Academic Bank of Credit is a platform offered by the UGC, where all the credits earned by the learner are deposited in his/her own ABC account and will be stored. The University Grants Commission (UGC) has directed that all the learners admitted after 2021 will have to mandatorily register in the ABC portal [🔗](#). A learner can register using their AADHAAR. The University can also facilitate learners' registration in the ABC portal. KKHSOU has its own registration in the ABC portal as HEI (Higher Education Institute).



PROGRAMMES ON OFFER

PhD. Programme

(in Regular mode only)

For admission to the PhD Programme a candidate must have a Master's degree or a professional degree declared equivalent to the Master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions.

4 Year UG Programmes

Prog. Code	Subject
UG01	Bachelor of Arts (Hons) (Assamese)
UG02	Bachelor of Arts (Hons) (Economics)
UG03	Bachelor of Arts (Hons) (Education)
UG04	Bachelor of Arts (Hons) (English)
UG05	Bachelor of Arts (Hons) (History)
UG06	Bachelor of Arts (Hons) (Philosophy)
UG07	Bachelor of Arts (Hons) (Political Science)
UG08	Bachelor of Arts (Hons) (Sociology)
UG09	Bachelor of Business Administration
UG10	Bachelor of Commerce
UG11	Bachelor of Computer Application

2 Year PG Programmes

Prog. Code	Subject
PG01	Masters of Arts (Assamese)
PG02	Masters of Arts (Economics)
PG03	Masters of Arts (Education)
PG04	Masters of Arts (English)
PG05	Masters of Arts (Journalism and Mass Communication)
PG06	Masters of Arts (Political Science)
PG07	Masters of Arts (Sociology)
PG08	Masters of Business Administration
PG09	Masters of Commerce
PG10	Master of Social Work
PG11	Master of Science in Information Technology (MScIT)

Diploma Programmes for Graduates

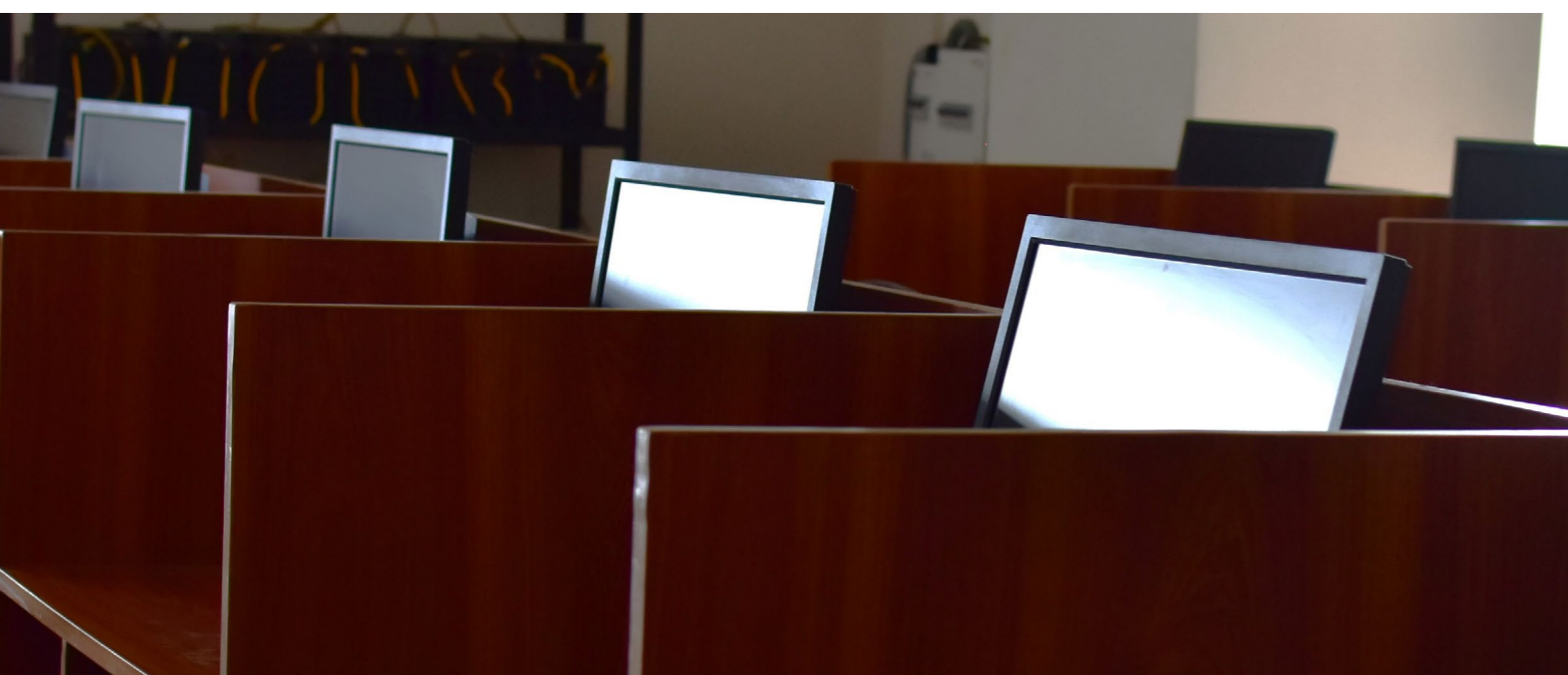
Prog. Code	Subject
GD01	Computer Science
GD02	Business Management
GD04	Human Resource Management
GD05	Broadcast Journalism
GD06	Mass Communication
GD07	Yoga
GD08	Sales and Marketing Management

Diploma Programmes for 10+2:

D01	Journalism and Mass Communication
D05	Creative Writing in English
D07	Library and Information Science
D09	Sanskrit Learning
D10	Parliamentary and Constitutional Studies
D11	Yoga (Kayayogi)

Certificate Programmes

Prog. Code	Subject
C16	Nursery Management
C17	Tea Cultivation and Plantation Management
C20	Security Personnel
C22	Welding and Cutting
C23	Electrical House Wiring
C24	Post Graduate Certificate Programme in Geoinformatics
C26	Applied Data Analysis
C27	Early Childhood Education



COURSE STRUCTURE

4 Year Under Graduate Programmes

Under the Four Year Undergraduate programme of the University, six different types of courses, conforming to NEP 2020 guidelines, have been offered. These are:

a. Discipline Specific Core Courses (DSC)

Courses which should compulsorily be studied by a candidate as a core requirement are termed as a Discipline-Specific- Core courses.

be selected from a basket of courses offered by the University.

e. Inter Disciplinary courses (IDC)

Learners will have to select courses from the basket of courses provided as Inter Disciplinary courses (IDC) by the University.

b. Discipline Specific Electives Course (DSE)

Discipline Specific Elective courses are offered by the main discipline/subject of study. KKHSOU offers Discipline Specific Elective Courses at the aegis of the concerned disciplines/subjects of study.

f. Value Added Course (VAC)

Value-added courses are elective courses and the learners need to choose from a basket of courses provided

c. Ability Enhancement Course (AEC)

Ability Enhancement Courses (AEC) are the courses in the fields of Environmental Studies and Language Communication which have been designed for the development and enhancement of communication abilities, and the ability to participate/conduct discussion and debate etc. These are mandatory for all disciplines.

Dissertation/Project

This is an additional course designed for the learner to acquire special/advanced knowledge such as supplement study/support study through a project mode. It may be considered as a special course involving application of knowledge in solving / analyzing /exploring a real-life situation / difficult problem. A learner undertaking this Dissertation/ Project Course will be provided advisory support by a teacher/ faculty member as per Dissertation/ Project Guidelines.

d. Skill Enhancement courses(SEC)

SEC courses are skill-based courses and are aimed at developing competencies, skills, etc. These are to

2 Year Post Graduate Programmes

The Two Year Postgraduate Programme of the University is in CBCS mode conforming to the UGC provisions for flexibility to the learners in the choice of courses across disciplines

a. Discipline Specific Core Courses (DSC)

Courses which should compulsorily be studied by a candidate as a core requirement are termed as a Discipline-Specific- Core courses.

b. Discipline Specific Electives Course (DSE)

Discipline Specific Elective courses are offered by the main discipline/subject of study. KKHSOU offers Discipline Specific Elective Courses at the aegis of the concerned disciplines/subjects of study.

c. Ability Enhancement Course (AEC)

Ability Enhancement Courses (AEC) are the courses in the fields of Environmental Studies and Language Communication which have been designed for the development and enhancement of communication abilities, and the ability to participate/conduct discussion and debate etc. These are mandatory for all disciplines.

d. Value Added Course (VAC)

Value-added courses are elective courses and the learners need to choose from a basket of courses provided.

e. Dissertation/Project

This is an additional course designed for the learner to acquire special/advanced knowledge such as supplement study/support study through a project mode. It may be considered as a special course involving application of knowledge in solving / analyzing /exploring a real-life situation / difficult problem. A learner undertaking this Dissertation/ Project Course will be provided advisory support by a teacher/ faculty member as per Dissertation/ Project Guidelines.

PROGRAMME DELIVERY

Headquarters

The faculties in the Headquarters provide counselling to the enrolled learners both online and offline. Online counselling is provided centrally to the learners across all the districts by the faculties of the University at the headquarter. There are discipline-wise whatsapp and telegram groups of learners where, besides counselling, regular mentoring is done. Walk-in-counselling is also offered while face-to-face counselling sessions are a regular feature of the KKHSOU City Study Centre at the headquarter. The City Centre, under a Coordinator and a Centre-in-charge, is managed by the University to look after everything related to its learners right from assignment evaluation to counselling.

Study Centres

Study Centres, also called as Learner Support Centres (LSCs) are located in the provincialized Colleges and Universities spread across the state of Assam. In an LSC, the learners can take admission, attend counselling sessions and avail all relevant services like counselling sessions, get information on examination and build communication with University Headquarters. Overall, the study Centre is a window of the University.



 Search study centres

SLM (Print/Digital)

The Self-Learning Material (SLM) of KKHSOU is developed in a format that is self-explanatory, self-contained, self-directed, self-motivating, and self-evaluating. The University provides quality Self Learning Materials (SLM), prepared using the best resources of the country. Learners of this University are provided with SLMs for each course of an academic Programme in both printed and digital form. . A unit consists of minimum 3500-5000 words or 12-15 pages. Each unit is structured based on the principles of the Instructional Design which is based on the House-Style developed by the University. Each unit contains: Introduction, Learning Objectives, Presentation of the Sections, Check Your Progress, Activity, Let Us Sum Up, Further Reading, Answers to Check Your Progress and Model/Possible Questions to encourage self-learning on the part of the learners

LMS

As part of its ongoing attempts to enhance students' engagements during learning, the University has developed a Learning Management System (LMS) portal called *e-Bidya* using open-source MOODLE which can be accessed here [🔗](#) . The site allows learners to access e-resources almost 24x7 regardless of where they are in relation to the particular programme they are enrolled in. Learners can interact with teachers in the discussion forum. Learners can experience the benefits of online learning through their mobile devices as well.



Learner Support Services

Library

Library services are offered to the learners of KKHSOU through physical library facilities in its recognized study centres and also through the Central Library set up by the University at its city campus. Reference books are suggested by the faculty of the respective Disciplines/Schools of the University and also by the SLM writers. The Central Library at KKHSOU has a sizeable repository of relevant reference books and textbooks. The central library of KKHSOU is well-stocked with nearly 20 thousand printed books, around 30 printed journals on various disciplines and 8 newspapers. The books available at the Central Library are quite helpful not only for the learners, but also for the faculty members, SLM contributors and the content editors. Apart from the print resources, a good number of electronic resources comprising e-journals, online databases, gateway portal to e-journals are all made accessible to the learners within the University campus. The learners are communicated once the subscriptions are made to the programme specific journals. The library is fully computerized with an ILS (Integrated Library System) and also equipped with RFID (Radio-Frequency Identification) technology.



Counselling

Counselling of the learners is an integral part of the ODL mode of education. The University provides room for two types of Counselling, i.e. Pre-Admission Counselling and Face-to-face and Walk-in Counselling. In cooperation with the study centres, the University provides Pre-Admission counselling for all the programmes through online and offline modes. It provides basic ideas of the academic programmes, counselling sessions, etc. Moreover, programme specific Pre-Admission counselling is also organized from time to time. Learners can also avail face-to-face counselling in the study centres where they can clear their doubts regarding a course or a programme on Sundays or Holidays. The University also provides face-to-face counselling/ walk-in-counselling to the learners at the City Study Centre located at the city campus on Sundays or weekdays.

Mentoring

Mentoring is a relationship between two persons that helps in professional and personal development. The “mentor” is usually an experienced individual or a faculty member who shares knowledge, experience, and advice with the “mentee.” The main objective of Mentoring is to help learners minimise personal difficulties and identify the obstacles they might face due to so many reasons. During this process, they are also guided to develop appropriate and suitable learning strategies for overcoming all these difficulties and problems. The e-mentoring system of the University, which utilizes the Telegram App/ WhatsApp, helps the learners to acquire all the characteristics of open and distance learners, so that they can continue their studies with self-confidence, self-esteem, morale, and a feeling of identity.

PCP


The University, with the help of the Study Centres, also conducts Personal Contact Programme (PCP). The main objective is to establish face-to-face contact between the learners and also to provide classroom teaching-learning experience. Usually, the Study Centres organize such Personal Contact Programmes for the learners of a particular academic session. The schedules for such Personal Contact Programmes are provided by the Study Centres.



Single Window Grievance Redress System

The University has established a Single Window Student Grievance Redressal Cell that receives feedback, grievances, complaints, suggestions and requests from the learners and general public through e-mail, telephone call, SMS, personal visit or through various social media platforms, about the functioning of the University, anomalies in results, admission, supply of learning materials, counselling and tutorial sessions or regarding University policies.

Learners' Charter

The University has published a Learners' Charter highlighting the Rights and Responsibilities of the Learners. The main objective is to provide guidance to the learners to support their learning and encourage them to become an active, self-directed learner, taking responsibility for their own learning and managing their own learning experience based on their rights and responsibilities as learners of the University. Details can be accessed [here](#) .

Jnan Taranga FM

Jnan Taranga (90.0 MHz) is the first Community Radio station in the North Eastern part of the country administered by the University. It broadcasts programmes on various socially relevant issues, disseminating information to the public and aiming to propagate community awareness in various socio-economic issues. Although it acts as the platform for taking up community-based issues focusing on health, career, science, women, children, tribal people, agriculture, education, climate change, environment, etc., it also broadcasts various academic programmes. This includes debates, discussions, and talk shows.

School of Studies @KKHSOU

The academic activities of the University are largely decentralised and organised through 7 Schools. The Schools design and develop the curricula and courses keeping in mind the needs of the target learners identified by the Vision and Mission of the University. Accordingly, self-study materials are prepared with the overall guidance of a team of subject experts together with a team of language experts, editors, technical and professional experts. The University endeavours to run all the academic programmes approved by the UGC by these 7 Schools. These Schools are named after some renowned personalities of the State.

Surya Kumar Bhuyan School of Social Sciences

The School of Social Sciences has been named after the great historian of Assam Dr. Surya Kumar Bhuyan. There are seven disciplines under this school, namely, Economics, Education, History, Philosophy, Political Science, Sociology and Social Work. These disciplines provide PhD, PG, UG and Diploma programmes.

Disciplines and Faculty Members

Dr. Joydeep Baruah Professor and Director

Discipline of Economics

Dr. Joydeep Baruah (joydeep.baruah@kkhsou.in)
 Dr. Parag Dutta (paragdutta@kkhsou.in)
 Dr. Bhaskar Sarmah (bhaskarsarmah@kkhsou.in)
 Dr. Utpal Deka (utpaldeka@kkhsou.in)
 Dr. Sarmistha Rani Baruah (sarmisthabaruah@kkhsou.in)

Discipline of History

Dr. Priti Salila Rajkhowa (psrajkhowa@kkhsou.in)
 Dr. Sukmaya Lama (slama@kkhsou.in)
 Jintu Thakuria (thakurijintu16@gmail.com)

Discipline of Philosophy

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 Sudeshna Choudhury (sudeshna18march@gmail.com)

Discipline of Political Science

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 Dr. Abhijit Bhuyan (abhijitbhuyan@kkhsou.in)

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 Ankur Jyoti Borman (bormanjyoti1995@gmail.com)
 Krishangi Saikia (krishangisaikia95@gmail.com)

Discipline of Sociology

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 Moureen Kalita (moureen.kalita@gmail.com)
 Wasim Rahman Saikia (wasimsaikia20@gmail.com)
 Rajmee Mahanta (rajmeemahanta@gmail.com)

Discipline of Social Work

Dr. Mridusmita Duara (m.duara@kkhsou.in)

Padmanath Gohain Baruah School of Humanities

The School of Humanities has been named after the great litterateur and the first President of Axom Xahitya Xabha, Padmanath Gohainbaruah. There are three disciplines under this school, namely, Assamese, English and Sanskrit. Under the discipline of Assamese, three languages, namely Hindi, Bengali and Bodo are included as Modern Indian Languages(MIL). These disciplines currently offer PhD, PG, UG, Diploma and Certificate programmes.

Disciplines and Faculty Members

Prof. Pranjit Bora Professor and Director

Discipline of Assamese

Prof. Pranjit Bora (pranjit17885@gmail.com)
 Dr. Neeva Rani Phukan (neevaniphukan@kkhsou.in)
 Dr. Mrinal Jyoti Goswami (mrinaljyoti@kkhsou.in)
 Dr. Indrani Deka (dekaindrani@gmail.com)
 Dr. Sanjib Borah (sanjibbora111@gmail.com)
 Appu Borah (appubora38@gmail.com)

Discipline of English

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 Dr. Pallavi Gogoi (pallavigogoi@kkhsou.in)
 Dr. Chayanika Roy (chayanikaroy@kkhsou.in)
 Halim Hussain (halim40070@gmail.com)
 Dikshita Das (dikshitadas1992@gmail.com)

Discipline of Sanskrit

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Maniram Dewan School of Management

The School has been named after the legendary martyr of colonized Assam– Maniram Dewan, the great entrepreneur and pioneer of freedom struggle in Assam. Commerce and Management are the two disciplines under this school. These two disciplines currently offer PhD, PG, UG and Diploma programmes in professional areas.

Disciplines and Faculty Members

Prof. Nripendra Narayan Sarma Professor and Director

Discipline of Commerce

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Dr. Dipankar Malakar	(dpmalakar@kkhsou.in)
Mumpi Das	(mampi020993@gmail.com)
Bishal Patowary	(bishalpatowaryofficial@gmail.com)

Discipline of Management

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Dr. Chayanika Senapati	(chayanikasenapati@kkhsou.in)
Dr. Rishi Chakravarty	(rishi.chakravarty2020@gmail.com)
Apratim Baruah	(apratimbaruah90@gmail.com)

Bhupen Hazarika School of Mass Communication

The Bhupen Hazarika School of Mass Communication has been named after the world-renowned music maestro Dr. Bhupen Hazarika as part of the sincere effort to commemorate his contribution into the field of Journalism and Mass Communication. This school offers Ph.D, PG, UG and Diploma programmes.

Dr. Bipul Das (Director i/c) (bipuldas@kkhsou.in)

Discipline of Mass Communication

Dr. Trisha Dowerah Baruah	(trishabaruah@kkhsou.in)
Dr. Juri Hazarika	(jurihazarika@kkhsou.in)
Manaswinee Mahanta	(manaswineemahanta91@gmail.com)

Hiranya Chandra Bhuyan School of Science and Technology

The School has been named after the third Vice-Chancellor of Gauhati University and great Physicist, Professor Hiranya Chandra Bhuyan. Under this school, there are three disciplines, namely—Computer Science, Mathematics and Physical Sciences. These three disciplines offer PhD, PG and UG Programmes.

Disciplines and Faculty Members

Dr. Ridip Dev Choudhury Director (i/c)

Discipline of Computer Science

Dr. Ridip Dev Choudhury	(rdc@kkhsou.in)
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Dr. Nabankur Pathak	(npathak@kkhsou.in)
Mr. Harekrishna Deka	(harekrishnadeka@kkhsou.in)

Discipline of Mathematics

Mr. Harekrishna Deka (harekrishnadeka@kkhsou.in)

Discipline of Physical Science

Dr. Antara Mahanta Barua (antarabarua@kkhsou.in)

Indira Miri School of Education

The School has been named after a renowned educationist of Assam, Indira Miri, known for her efforts in promoting education in the erstwhile North East Frontier Agency. The education discipline under the School offers UG, PG and PhD programmes along with Diploma and Certificate programmes meant for teachers' capacity building.

Dr. Pranab Saikia Director (i/c)

Discipline of Education

Dr. Pranab Saikia	(pranabsaikia@kkhsou.in)
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Dr. Indrani Kalita	(indranikalita@kkhsou.in)
Dr. Archana Adhikary	(archana.adhikary@kkhsou.in)
Dr. Arunima Borah	(drarunima.borah@kkhsou.in)

Guru Prasad Das School of **Interdisciplinary & Vocational Studies**

The School of Vocational Studies has been named after Guru Prasad Das, a great entrepreneur and inventor from the state. The disciplines under this school are– Agricultural Science, Electronics & Instrumentation and Library & Information Science. The School currently offers Diploma and Certificate programmes.

Dr. Ridip Dev Choudhury

Director(i/c) (rdc@kkhsou.in)

Faculty Members

Dr. Sarmistha Rani Baruah

(sarmisthabaruah@kkhsou.in)

Dr. Nabankur Pathak

(npathak@kkhsou.in)

Dr. Antara Mahanta Barua

(antarabarua@kkhsou.in)





Admission Procedure

~ Process of Online Admission

Admission to different academic and professional programmes offered by KKHSOU can be done online through the University website: www.kkhsou.in. A prospective learner may take admission as per his/her choice in KKHSOU City Study Centre, Khanapara, Jorhat Regional Centre, Jorhat or any other dedicated Study Centre spread throughout the State of Assam. There is no study centre of the University outside Assam for territorial jurisdiction as per UGC norms. Admission to all semesters are done online only.

~ Lateral admission for UG/PG Programmes

KKHSOU has been providing lateral admission in various Undergraduate and Postgraduate Degree programmes for academic session since 2020. Those who fulfill the eligibility conditions, lateral admission for their professional growth and career improvement shall be allowed.

~ Consolidated time period for completion of programmes

The maximum duration of different academic programmes offered by the University as per UGC ODL& Online Regulations, 2020 are as follows:

Programmes	Duration of the Programme	Maximum time period allowed for completion of Programme
Post Graduate Programme	2 years (4 semesters)	Maximum 4 years
Under Graduate Programme	4 years (8 Semesters)	Maximum 8 years
Diploma Programme	1 year	Maximum 2 years
Certificate Programme	6 months	Maximum 1 year

The Certificate and Diploma under the NEP 2020 Structure will have different requirements as indicated in the relevant provisions.

For those who have availed lateral admission

Programmes	Duration of the Programme	Maximum time period allowed for completion of Programme
Master's Degree Programme (in case lateral entry is taken in 3rd semester of the ongoing PG programme)	1 year	Maximum 2 years
Bachelor's Degree Programme (in case lateral entry is taken in 3rd semester of the ongoing UG programme)	2 years	Maximum 4 years
Bachelor's Degree Programme (in case lateral entry is taken in 5th semester of the ongoing UG programme)	1 year	Maximum 2 years

Those learners who are unable to complete the programme within the specified maximum time period will be required to take admission afresh by paying the requisite fee as per the University regulations.

Continuous Admission

After completion of a particular Semester, a learner is required to take admission in the next semester simply by paying the necessary fees. Admission in the subsequent semester does not depend on the results of the earlier semester. One may take admission in the next semester even without appearing in the previous semester examination.

Admission should be taken continuously in all the respective semesters from the date of completion of examination of previous semester to 60 days of the academic programme without any break. A learner will be allowed to appear in any incomplete examination, including back papers, as and when the examination notifications are announced. Learners are advised to regularly visit University's website [🔗](#) and maintain regular contact with their allotted study centres for important updates.



Fee Waiver

The fee waiver will be applicable for differently able learners in all semesters of the programme where he/she has enrolled. Such learners must submit 'Form no. IV' issued by the Social Welfare Department or Disability Certificate issued by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India. The forms/certificates of differently able learners which are verified by the Social Welfare Department, Govt. of Assam will be allowed the fee waiver. To avail fee waiver for the full programme, a learner has to claim for it in programme fee while taking admission in the first semester itself. *No claim will be allowed in subsequent semesters if claim is not requested in the first semester.* Fee waiver is also provided to the jail inmates.

Economically Weaker Section (EWS)

The learners applying for admissions in EWS category shall submit EWS documents as per the latest Govt. of Assam guidelines.



Examination & Evaluation

The University has provided for both Formative Assessment (30%), and Summative Assessment (70%) i.e. 30 marks and 70 marks for full paper of 100 marks.

Continuous and Comprehensive

Internal Evaluation

Continuous and comprehensive evaluation is an important component of the entire assessment process in the ODL system. It enables the learners for self-evaluation based on the self-learning materials. The University has a mechanism for continuous evaluation of the learners through various flexible methods such as MCQ (Multiple Choice Question) based online/offline test, Assignment/Additional Assignment/Quiz/Seminar/ etc.

Formative Assessment

The Formative Assessment for the learners is for 30%. Considering the practical limitations of the learners, the Internal Evaluation Marking will be generally as follows:


- MCQ/Written test/Quiz etc. = 10 marks
- Attendance/Participation in the Personal Contact Programme=5 marks
- Viva/Workshop/Home Assignment (HA) (To be submitted at study centres) = 10 Marks
- Timely submission of Home Assignment etc. as mentioned in (point c) above = 2 marks.
- Participation in Extension activities (Environment related/workshop etc.) = 3 marks.

MCQ tests and Assignments

The concerned study centres will organize MCQ based test (online/offline) for the learners of that particular study centre and if required they may conduct alternative arrangements like written test/ Viva/Quiz etc. and assess the learners for maximum 10 marks, Assignments for total 50 marks will be administered course-wise by the concerned discipline of the University asking the learners to submit hard copies to the concerned study centre, as follows:

- Three assignments (10 marks + 10 marks + 10 marks). Out of the three assignments, one will be closed-ended assignment directly from the course or SLM (10marks), two will be open-ended assignment i.e. analytical/opinion/view etc. to be answered by the learner based on the course (10 marks each). Total 10 marks will be considered from these 30 marks by the system automatically.
- Another 10 marks assignment for Environment related topic will be uploaded simultaneously and similarly 30% from this mark (i.e. out of 3 marks) will be considered.
- Finally another assignment of 10 marks will be given as additional assignments for those who could not appear in MCQ tests or where MCQ tests were not conducted. So 10 marks for MCQ or this additional assignment will be considered.

Summative Assessment

The summative assessment of the learners is arranged in terms of the Term-End Examination. The University conducts term-end examination once for the Odd Semesters and once for the Even Semesters in a year. The learners can appear in the examination only after the minimum duration prescribed for the course of study. Examinations notification and Examination schedule indicating the date and time of examination for each course is sent to all the Study Centres in advance; the same is also notified in the University website www.kkhsou.in . There is also a provision of online examination or other digital mode examination as and when required.

Examination Fee

Learners are required to pay the total fee for a semester including the examination fee at the time of admission. A learner is also required to pay the fee for Consolidated marksheet and Provisional Certificate at the time of admission in the final semester of the programme at the rate of Rs.100/- for consolidated marksheet and Rs. 235/- for Provisional Certificate. However, learners will have to pay examination fees, as per the fee structure specified by the University, if they wish to appear in the back examination/betterment/back in aggregate examinations.

Preparation of Project Report/ Dissertation in Master's Degree

A learner has to prepare a dissertation under the guidance of a faculty member of the University or Study Centres. The learner may take up a problem related to the subject and should develop instruments for collection and interpretation of data and preparation of research report. The length of the report may be between 40-60 pages. Detailed guideline is available in the website [🔗](#). There will be plagiarism check for Master Degree/ UG dissertation. All learners will have to submit the soft copy of their project report/dissertation to the Controller of Examinations before the examination for plagiarism check, otherwise the result will be kept withheld/declared as failed in project/dissertation, even if the viva is completed. The report should be original in nature.

For Master's degree programmes having Dissertation work it has to start from 3rd semester and the final report has to be submitted within the first 3 months of the 4th semester. For Bachelor's degree programme, dissertation work has to be started from 7th semester and need to be submitted in the first 4 months of the 8th semester. The topic of study, review of literature, research questions, objectives of study and method of data collection have to be decided and finalized by the learner in consultation with the guide.

Issuing of Pass Certificate

Provisional Pass Certificates will be sent to respective study centre along with Consolidated marksheet of eligible learners. Original Pass Certificate is not issued until the Convocation is held. One can apply for the original certificate to be awarded in the Convocation. Application for Original certificate must be submitted at the Office of the Registrar, KKHSOU along with all the necessary documents.



Consolidated & Transcript Marksheet

The University has the provision of issuing Consolidated marksheet to all the learners who have passed all the Semester examinations of a Programme (for example, 8-Semesters of Bachelor Degree, 4-Semesters of Masters Degree). The Consolidated marksheet will reflect the Semester-wise score of the learner, and it will be provided to all successful learners through the Study Centres. The learners need to pay the fee for consolidated marksheet at the time of admission in the final semester. There is also a provision for Transcript marksheet against a prescribed fee, for the issue of which the University will take approximately three months' time.

Issuing of Migration Certificate

The University does not insist the learners on any Migration/Transfer Certificate for enrollment in this University. However, if any learner requires migration certificate from KKHSOU, he/she may apply in writing to the Registrar with the submission of requisite fees.

Project Report/ Dissertation

The learner has to prepare 3 (three) sets of Project Report/Dissertation at the time of submission. One set is to be sent to the University through the Study Centre; one set is to be submitted at the time of viva-voce examination and one set is to be kept with the learner to be submitted to the University whenever required.

Results

Results are normally processed within the time specified by the University and shown in the academic calendar and these are published on the University website and e-mark-sheets are provided immediately after the publication of the results. There are also provisions for re-scrutiny, revaluation and photocopy of the answer scripts as per the transparency policy of the University.

Eligibility & Fees

PG Programmes

Programme	Eligibility Criteria	Duration	Fees (at the time of admission for 1 st semester)	Total Programme Fees
MA in Assamese MA in English MA in Economics MA in Political Science MA in Sociology MA in Education MA in Journalism and Mass Communication Master of Social Work (MSW) M.Com	Any Graduate from KKH-SOU or any other University recognised by UGC.	2 Years	Rs 5,590	5,590 X 4 semesters = Rs 22,360 + Rs 1000 (Project Fee in 4 th semester)
MBA (UGC & AICTE Recognised)	Any Graduate from KKHSOU or any other University recognised by UGC with 50% marks for General category and 45% marks for reserved category or 40% marks with 5 Years work experience * Unlimited seats, no entrance test, no experience.	2 Years	Rs 15,000	15,000 X 4 semesters = Rs 60,000
MScIT (Master of Science in Information Technology)	Any graduate with Mathematics at 10 + 2 level or Any graduate with Mathematics at graduate level or BCA/B.Sc.IT/B.Sc.(Computer Science) graduates from any university recognized by UGC. * No entrance test	2 Years	Rs 10,000	10,000 X 4 semesters = Rs 40,000 + Rs 1000 (Project Fee in 4 th semester)

UG Programmes

Programme	Eligibility Criteria	Duration	Fees (at the time of admission for 1 st semester)	Total Fees
Bachelor of Arts (Hons) (Economics) Bachelor of Arts (Hons) (Political Science) Bachelor of Arts (Hons) (Sociology) Bachelor of Arts (Hons) (Education) Bachelor of Arts (Hons) (Assamese) Bachelor of Arts (Hons) (English) Bachelor of Arts (Hons) (Philosophy) Bachelor of Arts (Hons) (History) Bachelor of Commerce (BCOM) Bachelor of Business Administration (BBA)	<ul style="list-style-type: none"> 10+2 or equivalent examination passed (in any stream, including Vocational Stream) from a Council/University recognised by UGC. Three-year Diploma passed from Polytechnics in any branch. 	4 Years	Rs 3,490	Rs 3,490 X 8 semesters = Rs 27,920 + Rs 1000 (Project Fee in 8 th semester)
Bachelor of Computer Application (BCA)	<ul style="list-style-type: none"> 10+2 or equivalent 	4 Years	Rs 5,000	5,000 X 8 semesters = Rs 40,000 + Rs 1000 (Project Fee in 8 th semester)





Diploma Programmes (for Graduates; 1 Year)

Programme	Eligibility Criteria	Duration	Fees (at the time of admission for 1 st semester)	Total Programme Fees
Diploma in Computer Science	(a) Any graduate with Mathematics at 10+2 level (b) Any graduate with Mathematics at graduate level. (c) BCA/B.Sc.IT/B.Sc. (Computer Science) graduates from any university recognized by UGC.	1 Year	Rs 10,000	10,000 X 2 semesters = Rs 20,000
Diploma in Broadcast Journalism Diploma in Mass Communication	Any Graduate from KKHSOU or any other University recognised by UGC	1 Year	Rs 5,000	5,000 X 2 semesters = Rs 10,000
Diploma in Business Management Diploma in Human Resource Management Diploma in Sales and Marketing Management	Any Graduate from KKHSOU or any other University recognised by UGC	1 Year	Rs 15,000	15,000 X 2 semesters = Rs 30,000
Diploma in Yoga	Any Graduate from KKHSOU or any other University recognised by UGC	1 Year	Rs 5,000	5,000 X 2 semesters = Rs 10,000

Diploma Programmes (for 10+2; 1 Year)

Programme	Eligibility Criteria	Duration	Fees (at the time of admission)	Total Programme Fees
Diploma in Creating Writing in English Diploma in Journalism and Mass Communication Diploma in Library & Information Science Diploma in Parliamentary & Constitutional Studies Diploma in Sanskrit Learning	10+2 or equivalent examination passed (in any stream, including Vocational Stream) from a Council/Board	1 Year	Rs 5,000	Rs 5,000
Diploma in Yoga (Kayayogi)	10+2 or equivalent examination passed (in any stream, including Vocational Stream) from a Council/Board	1 Year	Rs 10,000	Rs 10,000

Certificate Programmes

Programme	Eligibility Criteria	Duration	Fees (at the time of admission)	Total Programme Fees
Post Graduate Certificate in Geo-informatics	Any Graduate from KKHSOU or any other University recognised by UGC	6 Months	Rs 10,000	Rs 10,000
Certificate in Applied Data Analysis	Any Graduate from KKHSOU or any other University recognised by UGC	6 Months	Rs 5,000	Rs 5,000
Certificate in Electrical House Wiring Certificate in Nursery Management Certificate in Security Personnel Certificate in Welding and Cutting Certificate in Tea Cultivation and Plantation Management Certificate in Early Childhood Education	Class 10+2 Passed	6 Months	Rs 5,000	Rs 5,000



 Search your nearest **study centre**

 Search your **programme of interest**

Online Admission

Online Admission starts from: **July 3, 2023**

Last date of Admission: **August 31, 2023**

[CLICK HERE](#)



Scan the QR Code with
Camera or Google Lens



Admission Helplines

During working hours : 9.30 am- 4.30 pm

70990-96070

70990-96071

70990-96072

88110-16666

Contact Us

City Campus

NH 27, Resham Nagar
Khanapara, Guwahati
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0361-2235971

Headquarters

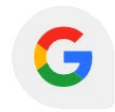
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Regarding Technical Supports

email: admission@kkhsou.in

Information Brochure | Version 1.3 released on August 07, 2023

All are advised to go through the latest version of this Brochure.

The information in this brochure may change. The university can change the rules, fees, and other information as needed.

Please check the University's website regularly for the latest information.

SAY NO TO RAGGING

RAGGING IS A PUNISHABLE OFFENCE

**Don't be a mute spectator to Ragging,
report Ragging incidents immediately.**

Don't indulge in Ragging



A LEARNER INDULGING IN RAGGING CAN BE

- Expelled from the Institution/University
- Institution have been asked to file an FIR with Local Police against those who involved directly or indirectly with the Ragging
- The admission of the concerned learner will be cancelled
- The further results of the concerned learner will be withheld
- His/her scholarship (if any) will be withdrawn

ARE YOU BEING RAGGED?

Immediately report K.K.H. State Open University Anti Ragging Committee

Contact: **8811016566**, Email- arc@kkhsou.in

UGC Anti-Ragging Helpline

National Anti-Ragging Helpline

Contact: **1800-180-5522**

Email-helpline@antiragging.in

JOIN HANDS TO MAKE YOUR CAMPUS RAGGING FREE



Education Beyond Barriers



www.kkhsou.in