



Office of the Registrar
Krishna Kanta Handiqui State Open University
Resham Nagar, Khanapara, Guwahati-781022

Advt. No. R3/2026

Applications are invited from intended eligible candidates for the following Non-Teaching post in Krishna Kanta Handiqui State Open University, Guwahati:

Sl No.	Name of the Post	Requisite Qualifications	No. of Post	Pay Scale	Reservation category
1	Dean (Study Centres)	1. <u>Essential Qualifications:</u> i) A Master's Degree with at least 55% of the marks or an equivalent grade in a point scale, wherever grading system is followed. ii) At least 15 years of experience as Assistant Professor in Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration ‘OR’ Comparable experience in a research establishment and/or other institutions of Higher Education. ‘OR’ 15 years of administrative experience of which 8 years shall be as Deputy Registrar or in an equivalent Post. 2. <u>Desirable qualifications:</u> Qualification and experience as a Professor as per UGC regulations as amended from time to time. 3. <u>Age:</u> The maximum age limit for applying for these post should not exceed 55 years as on the last date of application. And the superannuation age will be 60 years. 4. <u>Tenure:</u> For a period of 5 (five) years from the date of joining or 60 years whichever is earlier.	01	Rs. 1,44,200/- to 2,18,200/- (Academic Level 14 of UGC).	UR

2	Secretary to Vice Chancellor	1. Essential Qualifications: i) Graduate with a minimum speed of 140 and 40 words per minute in shorthand and computer respectively. ii) At least 5 years' experience as Senior Stenographer or Personal Secretary (PS) in a Government Office or a Government Educational Institution. iii) Diploma in Computer Application with adequate practical knowledge. 2. Desirable qualification: i) A Degree/Diploma in Personal Management/ Human Resource Management. ii) Working experience in University System 3. Age: The minimum age limit for applying for the post should not be less than 30 years.	01	Pay Band: 30000 to 110000 Grade Pay: 14500	UR
---	------------------------------	---	----	---	----

General Instruction:

Last Date for receipt of applications online: **24-08-2026.**

Last date of receipt of Hard Copy of applications: **01-09-2026.**

Application fees: Rs. 2,000/- (Rupees Two Thousand only) (For Sl. 1)
Rs. 1,000/- (Rupees One Hundred only) (For Sl. 2)

Mode of Payment: Online through payment gateway link available in the portal during application (Proof of payment should be enclosed with the hard copy of the application)

Please Note:

1. The age will be calculated as on **24-08-2026.**
2. The University reserve the right of filling or not filling the post.
3. Canvassing in any form will disqualify the candidate concerned.
4. Only shortlisted candidates will be called for interview. Candidates will have to appear in the interview at their own cost.
5. Candidate in service must apply through proper channel.
6. No Objection Certificate (NOC) from competent authority will be required.
7. The University reserves the right to cancel the advertisement without assigning any reasons thereof.

How to Apply:

1. Applications should be filled online on or before 24-08-2026 through the University website www.kkhsou.ac.in
2. The photocopies of applications (4 sets) and supporting documents (4 sets) should reach to the Office of the Registrar, Krishna Kanta Handiqui State Open University, NH 37, Resham Nagar, Khanapara, Guwahati – 781022 on or before 01-09-2026 in an envelope superscribed with “Application for the Post of

Note: Service of the selected candidates will be governed by the Act of the University and relevant Govt. of Assam Rules and Regulations.

Sd/-
Registrar