

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

Syllabus

MASTER OF SOCIAL WORK (MSW)

*(Two Year Postgraduate Programme Offered from 2023-24 Academic Session
in UGC-CBCS Mode)*



Submitted to
**UNIVERSITY GRANTS COMMISSION
NEW DELHI**

**K. K. HANDIQUI STATE OPEN UNIVERSITY
GUWAHATI, ASSAM**

Table 1: Programme Structure of PG programme in Social Work

Sem	DSC (Core)	Elective (DSE/GE)	AEC	VAC	Dissertation/ Seminar	Total Credits
I	DSC1- Introduction to Social Work	DSE 1: Economics of Social Sector*/Sociology of Health and Illness*	Any one course from AEC 1 set (4 credits)	VAC I (2 credits)		22
	DSC 2- Sociological and Psychological Foundations for Social Work					
	DSC 3- Social Case Work					
II	DSC 4-Social Stratification	DSE 2: Social Entrepreneurship and Project Management/ Indian Administration*		VAC II (2 credits)	1 Seminar (4 credits)	22
	DSC 5- Human Rights and Social Policies					
	DSC 6: Social Work Research and Statistics					
III	DSC 7- Social Group Work	DSE 3: Sociology of Development*/ Issues in Indian Economy* (1x4 credits)	Any one course from AEC 2 set (4 credits)			20
	DSC 8- Social Work Practice with Communities					
	DSC 9- Social Action and Movements					
IV	DSC 10- Social Welfare Administration	DSE 4: Social Work with Persons with			1 Project /Dissertation (8 credits)	24

	DSc11- Gender Studies	Disability/ Women and Politics*				
	DSC 12- Social Work and the Criminal Justice System					
Total	48 credits (12x4 credits)	16 credits (4x4 credits)	8 credits (2x4 credits)	4 credits	12 credits	88

Total courses in the programme : 20, 1 Seminar, 1 Project/Dissertation

DSC	: 48 credits	[Total courses: 12 (4 credits each)]
DSE	: 16 credits	[Total courses: 4 (Out of 8; 4 credits each)]
AEC	: 08 credits	[Total courses: 2 (4 credits each)]
VAC	: 04 credits	[Total courses: 2 (2 credits each)]
Seminar; Project/Dissertation	: 12 credits	[Seminar: 1; Project/Dissertation: 1 (4 + 8 credits)]
Total Credits	: 88 credits	

Note:

DSC: Discipline Specific Core; DSE/GE: Discipline Specific Elective/Generic Elective. AEC: Ability Enhancement Course; VAC: Value Added Course (AECs and VACs may be selected from available basket, as may be offered from time to time).

*Adopted from the set of Generic Elective offered by the related/allied discipline.

KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY

DETAILED COURSE WISE SYLLABUS OF MASTER OF SOCIAL WORK PROGRAMME

SEMESTER – I

DSC 1: INTRODUCTION TO SOCIAL WORK

Part I: Theory (3 credits)

UNIT 1: Introduction to Social Work

Meaning of Social Work, Objectives, Basic Assumptions, Functions and Methods of Social Work.

UNIT 2: Principles of Social Work

Philosophy of Social Work, Basic Values of Social Work, Principles of Social Work, Marginalization of Vulnerable Groups.

UNIT 3: Basic Concepts Related to Social Work

Basic Concepts related to Social Work: Social Service, Social Welfare and Administration, Social Reform, Social Justice, Human Rights, Social Security, Social Policy and Legislation, Social Development.

UNIT 4: Historical Development of Social Work

Historical Development of Social Work; Professional Development of Social Work in USA, UK and India, Development of Social Work Education in India, Professionalization of Social Work.

UNIT 5: Professionalization of Social Work

NASW Code of Ethics, Purpose, Ethical Principles, Standards, Limitations of Social Work Profession, Professional Social Workers Association in India and Abroad

UNIT 6: Contemporary Ideologies for Social Change

Concept of Social Change, Contemporary Ideologies for Social Change: Neo-Liberalism, Globalization, Postmodernism, Feminism, Multiculturalism

UNIT 7: Ideologies of Sustainable Development

Sustainable Development: Concept and Meaning, Development-Environment Debate, Dimensions of Sustainable Development, Resurgence of Civil Society, Ideology of Non-Government Organization, Globalization and Sustainable Development

UNIT 8: Forms of Social Work Practice

Conventional Social Work, Radical Social Work, Law and Social Work, Social Reform and Movement, Social Activism, Social Network.

UNIT 9: Perspectives of Social Work Practice in India

Philosophy of Social Work, Basic Values of Social Work, Principles of Social Work, Marginalization of Vulnerable Groups.

UNIT 10: Fields of Social Work

Fields of Social Work: Family and Child Welfare, Medical And Psychiatric, Industrial Social Work, Rural and Urban Community Development, Criminology and Justice, Social Welfare Administration.

UNIT 11: Various Settings of Social Work Profession

Various Settings of Social Work Practice: Institutional- School, Healthcare, Corporate, Correctional, Government and Non- Government Setting, Non- Institutional- Village and Slum Setting.

UNIT 12: Personal and Professional Growth of Social Workers

Self-Development, Communication for Effective Functioning, Concept of Professional Personality, Professional Stress and Burnout.

UNIT 13: Professional Goals of Social Work

Meaning and Definition of Social Work Profession, Social Work as a Profession, Empowerment of Clients, Communication, Role of a Social Worker.

Part II:**(1 credit)**

- Field work is an essential component of social work. It enables learners to apply the theoretical concepts and skills at the grass root level. Field Work Journal is attached with the SLM of this course.
- Orientation Visit will introduce the learners to the functioning, structure of social welfare organizations/ NGOs in order to understand the management and utilization of resources.

Basic Reading List:

- 1) Jacob, K.K. (1965) *Methods and Fields of Social Work in India*. Bombay: Asia Publishing House.
- 2) Misra, P.D. (1994) *Social Work: Philosophy and Methods*. New Delhi.
- 3) Bhattacharya, Sanjay (2003) *Social Work: An Integrated Approach*. New Delhi: Deep and Deep Publications.
- 4) Fink, Arthur E. (1985). *The Field of Social Work*. Beverly Hills: Sage Publication.
- 5) Cohen, Nathan E.(1958). *Social Work in the American Tradition*. New York: Mac Millan.
- 6) Bison, Herbert. (1952). *The Philosophy of Social Work*. Washington: Public Affairs Press.
- 7) Gore, M.S.(1965). *Social work and Social Work Education*..Bombay:. Asia Publishing House.
- 8) Elliot, P.(1972). *The Sociology of Profession*. London: Mac Millan Company.
- 9) Friedlander, W.A.(1958). *Concepts and Method of Social Work*. N.J: Prentice Hall.
- 10) Dasgupta, Sugata. (1967). *Towards a Philosophy of Social Work in India*. New Delhi: Popular Book Service.

DSC 2: SOCIOLOGICAL AND PSYCHOLOGICAL FOUNDATIONS OF SOCIAL WORK

UNIT 1: Understanding Society

Individual and Society, Demographic variables, Significance of Demographic Variables, Malthusian theory, Complexity of Indian Society

UNIT 2: Introduction to Sociology and Theories of Society

Sociology as a Discipline, Scope of Sociology, Importance of Sociology in Social Work, Relationship between Sociology and other Social Sciences, Theories of Society

UNIT 3: Culture and Social Institutions

Concept of Culture: Characteristics and Functions of Culture, Social Institutions, Meaning and Types of Social Institutions

UNIT 4: Social Stratification

Concept of Social Stratification, Meaning, Concept and Characteristics of Caste, Casteism- Characteristics and Causes, Meaning, Concept and Characteristics of Class, Difference between Caste and Class, Gender Roles and Inequalities, Sexual Division of Labour

UNIT 5: Socialization and Social Control

Socialization- meaning, Agencies of Socialization, Social Control-Norms, Folkways and Mores, Socialization and Social Control

UNIT 6: Social Change and Social Movements

Meaning, Sources and Processes of Social Change, Social Movement- Meaning and Definition, Features and Types of Social Movement

UNIT 7: Social Problems in India

Social Problems in India- Unemployment and Poverty, Drug Addiction and Alcoholism, Crime and Violence against Women, Child Labour and Child Abuse, Migration and Human Trafficking

UNIT 8: Introduction to Psychology

Introduction to Psychology, Psychology and Social Work, Social Psychology, Application to Criminal Justice System, Health and Pro-Social Behaviour, Developmental Psychology and Social Work

UNIT 9: Needs, Motivation, Personality and Emotion

Need, Drive, Incentive, Motivation, Personality, Personality Traits, Determinants, Components, Emotions and Feelings, Emotional Intelligence and Its Importance

UNIT 10: Understanding Human Behaviour

Concept of Human Behaviour, Factors Affecting Human Behaviour, Biological Bases, Memory, Memory Systems, Learning, Perception, Attribution

UNIT 11: Human Behaviour -II

Socialization Process, Social Factors that Affect Human Behaviour, Theories of Development and Behaviour, Freud's Psychosexual Theory and Erikson's Psychosocial Theories, Coping Mechanism

UNIT 12: Maladaptive Human Behaviour

Understanding Abnormal Psychology, Psycho-pathology, Personality Disorders, Somatoform Disorders, Mental Retardation, Stress, Effective Adjustment, Adjustment Nature

UNIT 13: Human Growth and Development

Meaning of Growth and Development, Principles, Lifespan Approach, Stages of Human Development, Pre-natal and Post-natal Stages

Unit 14: Childhood and Adolescence

Influence of School and Social Grouping on Childhood, Role of Primary Schools, Social Grouping and Social Behaviour, Psychological Factors of Adolescence, Challenges in Childhood and Adolescence

Unit 15: Stage-Adulthood

Cognitive Development, Socio-Emotional Development, Work Life, Marriage and Family Cycle, Challenges in Adulthood and Late Adulthood

Basic Reading List:

- 1) Baron, R. A. (2001). Psychology. Allyn & Bacon.
- 2) Thibaut, J. W., & Kelley, H. H. (1959). The social psychology of groups. New York: Wiley.
- 3) Blackburn, R. (1993). The psychology of criminal conduct: Theory, research and practice. John Wiley & Sons.
- 4) Baltes, P. B. (1987). Theoretical propositions of life-span developmental psychology: On the dynamics between growth and decline. Developmental psychology, 23(5), 611.
- 5) Desai, A. R. 1948 Social Background of Indian Nationalism, Bombay: Popular Prakashan.
- 6) Frankel, Francine 1978 India's Political Economy, 1947-1977: The Gradual Revolution, Princeton: Princeton University Press.
- 7) Gough, Kathleen 1980 "Modes of Production in Southern India", Economic and Political Weekly, Vol. XV, Nos. 5, and 7, pp. 337-364.
- 8) Gouldner, A. W. 1970 The Coming Crisis of Western Sociology, New York: Basic Books.

- 9) Joshi, P. C. 1979 "Emergence of the Poor as a Class", Economic and Political Weekly, Vol. XIV, Nos. 7 and 8, pp. 355-366.
- 10) Komat, A. R. 1979 "The Emerging Situation: A Socio-structural Analysis", Economic and Political Weekly, Vol. XIV, Nos. 7 and 8, pp. 349-366.
- 11) Lele, Jayant K. 1978 "Tradition and Intellectuals in a Third World Society", The Ninth World Congress of Sociology, Uppsala, Sweden, August 14-19, (mimeo).

DSC 3- SOCIAL CASE WORK

UNIT 1 : Historical Development of Social Case Work

Historical Development of Social Case Work in India, USA and UK, Social Case Work during First World War (1914-1918), Economic Depression (1930) and Second World War (1939-1945).

UNIT 2 : Functions of Social Case Work

Values of Social Case Work, Functions of Case Work, Case Work with Individuals, Case Work with Family, Environmental Modification

UNIT 3 : Principles of Social Case Work

Nature of Social Case Work, Principles of Case Work- Individualization, Acceptance, Meaningful Relationship, Non-judgemental Attitude, Controlled Emotional Involvement, Communication, Client's Self-determination

UNIT 4 : Components of Social Case Work

Components of Social Case Work: Person, Problem, Place and Process

UNIT 5 : Tools of Social Case Work

Tools of Social Case Work: Interviewing, Recording, Home Visit and Supervision

UNIT 6 : Case Worker- Client Relationship

Principles of Case Work Relationship, Skills of Case Worker in Purposeful Relationship, Communication Process

UNIT 7 : Approaches to Case Work:

Psycho-social Approach, Functional Approach, Diagnostic Approach, Crisis Intervention, Eclectic Approach, Problem Solving Approach

UNIT 8: THEORIES OF CASE WORK

Theories of case Work: Psychosocial Theory, Behaviour Modification Theory, Problem Solving theory, Role Theory

UNIT 9 : MODELS OF CASE WORK PRACTICE

Models and Techniques: Psycho-analytical Model, Diagnostic Model, Crisis Intervention Model, Competency Based Approach.

UNIT 10 : TECHNIQUES IN CASE WORK II

Techniques of Case Work: Transactional Analysis, Transference, Psychotherapy.

UNIT 11 : INTRODUCTION TO COUNSELLING

An Overview of Counselling, Need and Scope of Counselling, Counselling Skills, Stages in Counselling.

UNIT 12 : SOCIAL CASE WORK PROCESS

Phases of Social Case Work Process: Social Investigation (Study), Social Diagnosis (Assessment), Intervention (Treatment), Monitoring and Evaluation and Follow-up.

UNIT 13 : SKILLS OF CASE WORKER

Skills of Working with Individuals and Families: People Skills, Communication Skills, Listening Skills, Observation Skills, Problem-Solving Skills, Interview Skills, Skill of Empowering the Client, Skill in Behaviour Therapy, Skill in Case Worker- Client Relationship.

Unit 14: ROLE OF CASE WORKER

Essential Qualities of a Case Worker, Generic Role of the Case Worker, Role of the Case Worker in the Various Phases, Role of the Case Worker in Problem Solving and Decision Making.

Unit 15: FIELDS OF CASE WORK PRACTICE

Characteristics of Social Case Work Practice, Determinants of Fields of Practice, Fields of Social Case Work Practice

Basic Reading List:

- 1) Biestek, Felic P (1957), *The Case Work Relationship*, Loyola University Press, Chicago, Illinois.
- 2) Friedlander, W.A. (1958), *Concept and Methods of Social Work*; Prentice Hall, MC, Englewood Cliffs, N.J.
- 3) Hamilton, Gorden (1956), *Theory and Practice of Social Case Work*; Columbia University Press, New York.
- 4) Hollis, F. (1972), *Casework the Psycho-Social Therapy*, Random House, New York.
- 5) Perlman, H.H. (1957), *Social Case Work: A Problem Solving Process*, Chicago.
- 6) M. Richmond, *Social Diagnosis*, Russell Sage Foundation, New York, 1917.
- 7) The short history of American Casework presented here is based on an article by H.H.
- 8) Perlman. M.H. Perlman; *Social Casework* in H.K. Lurie (ed), *Encyclopedia of Social Work*, National Association of Social Workers, New York, 1965.
- 9) H. H. Perlman, *Social Casework: A Problem-solving Process*, The University of Chicago Press, Chicago, 1957.
- 10) J. Fischer, *Effective Casework Practice, an eclectic approach*, McGraw-Hill Book Company, New York, 1978.

DSE1- ECONOMICS OF SOCIAL SECTOR FROM ECONOMICS DISCIPLINE

Unit 1: Economics of Education

Role of Education in Economic Development, Human Capital- Human Capital Vs Physical Capital, Components of Human Capital, Provision and Utilization of Educational Facilities

Unit 2: Demand for Education and Its Relationship with Employment

Private and Social Demand for Education, Relationship between Employment Opportunities and Educational Demand

Unit 3: Costs and Benefits of Education

Cost of Education – Expenditure on education, Private costs and social costs and wastage and stagnation; Benefits of education: Direct and indirect benefits, Private and social benefits

Unit 4: Returns of Education and Its Financing

Problems involved in measuring returns from investment in education; Educational financing- Resource mobilization and utilization.

Unit 5: Education and Labour Market - I

Education and labour market- Effects of educational financing on income distribution; Effects of education

Unit 6: Education and Labour Market - II

Ability and family background on earnings, Poverty and income distribution

Unit 7: Educational Planning and Development - I

Cost-benefit analysis of Education, production function models, Growth accounting equations of Schultz and Denison

Unit 8: Educational Planning and Development - II

Manpower requirements approach, Programming and input-output models; Educational Planning in developing countries with emphasis on India

Unit 9: Role of Public and Private Sectors in Education

Role of public and private sectors in Education; Public private partnerships in Education

Unit 10: Economics of Health-I

Nature and Scope of Health Economics; Interrelationship between health and development; Health and Productivity; Determinants of Health Status; Disease Burden and its Measurement, Global burden of disease

Unit 11: Economics of Health-II

Economic dimensions of health care – demand and supply of health care; Economics of Nutrition: Linkages with Morbidity, Mortality and Female Education, Concept of Missing Women, Consequences of Gender Bias in Health

Unit 12: Financing of Health

Financing health care and resource constraints; Economics of Health Insurance; Health policy in India; Financing health sector in India

Unit 13: Role of Public and Private Sectors in Health

Role of public and private sectors in Health; Public private partnerships in Health

Unit 14: Economic Appraisal of Health Programmes

Forms of economic appraisal of health programmes- cost minimization, cost benefit analysis, cost effectiveness analysis, cost utility analysis

Basic Reading List:

- Bhattacharya, J., T. Hyde & P. TU (2014). Health Economics. London: Palgrave Macmillan
- Eklund, F. J. (2008). Resource Constraints in Health Care. Finland: Helsinki University of Technology
- Finkelstein, A. (2014). Moral Hazard in Health Insurance. New York: Columbia University Press
- Govender, V. & L. P. Kekana (2007). Gender Biases and Discrimination: A Review of Health Care Interpersonal Interactions. South Africa: WHO
- Gupta, K.R. (1977). Economics of Development and Planning. Delhi: Atma Ram & Sons.
- Herz, B. & G. B. Sperling (2004). What Works in Girls Education. New York: Council on Foreign Relations
- Hicks, L. (2014). Economics of Health and Medical Care. USA: Jones & Bartlett Learning
- Jacob, P. & J. Rapoport (2002). The Economics of Health and Medical Care. Massachusetts: Jones and Bartlett Publishers.
- Naik, J. P. (1961). The Role of the Government of India in Education. New Delhi: Ministry of Education, Government of India.
- Purohit, B. C. (2020). Economics of Public and Private Healthcare & Health Insurance in India. New Delhi: SAGE Publications India Pvt. Ltd.
- Sengupta, K. (2016). Determinants of Health Status in India. New Delhi: Springer India Pvt. Ltd.
- Whittington, R. (2008). Introduction to Health Economics Concepts. UK: Greenflint Ltd.

DSE 1: SOCIOLOGY OF HEALTH AND ILLNESS

Unit 1: Introduction

Meaning of health, meaning of sociology of medicine, origin and development of sociology of medicine, difference between sociology of medicine and medicine sociology

Unit2: Basic concepts:

Medicalisation, Demedicalisation, Illness narrative, medical tourism

Unit 3: Theoretical Perspectives to understand health

Functionalist theory: Marxist, Post-modern theory

Unit 4: Disease, poverty and Colonialism in India

Meaning of disease, colonialism, impact of colonialism in understanding the concept of disease, the prescribed medical measure, popular resentments.

Unit 5: Culture and disease

Meaning of Culture, disease, Impact of culture in conceptualizing disease.

Unit 6: Medical Pluralism

Issues, Trends and Practices

Unit 7: Gender and Health

Meaning of gender, nutrition, different health practices in society with regards to male and female

Unit 8: Health care institutions:

Medicine as a profession, hospital as a social organization

Unit 9: Public health

Emergence of the notion of Public health, community health, meaning of social epidemiology

Unit 10: Social inequality and health

Globalization, Medical tourism and social stratification

Unit 11: Social control of body:

Understanding the causes and consequences of anorexia and bulimia

Unit 12: State and health

Concept of Biopolitics, Health Practices in Indian state to practice control over citizens.

Unit 13: Health policies of government of India:

Trends and debates over health policies across the years

Unit 14: Global survey of Health:

Health in low-income countries and Health in high-income countries

Basic Reading List:

- 1) Arnold, David. 1993. *Colonizing the Body: State, Medicine and Epidemic in 19th century India*. Berkley: University of California Press.
- 2) Bode, Maarten. 2008. *Taking Traditional Knowledge to the Market: The Modern Image of the Ayurvedic and Unani Industry*. Delhi: Orient Blackswan.

- 3) Foucault, M.1975. *The Birth of the Clinic: Archaeology of Medical Perception*. New York: Vintage Books
- 4) Shiva, Vandana. 1988. *Staying Alive: Women, Ecology and Survival in India*. New Delhi: Zed Press.

SEMESTER- II

DSC 4- SOCIAL STRATIFICATION

Unit 1: Social stratification- An Introduction:

The concept of stratification in sociology, Social mobility and stratification

Unit 2: Basic Concepts:

Hierarchy, Difference, Varna, Caste, Class, Power, and Ethnicity

Unit 3: Understanding Social Stratification:

Social Stratification: Social Stratification and Social Inequality, The Problem of Ethical Neutrality, Difference, Equality, and Inequality, The Structuring of Inequalities: The Significance of Ideas and Interests

Unit 4: Functionalist Perspectives on Stratification:

Main Advocates (Parsons, Davis, K and Moore), Arguments, Criticisms

Unit 5: Marxist Perspectives on Stratification:

Main Advocates (Marx, Lipset and Bendix, R, Tumin,), Arguments, Criticisms

Unit 6: Weberian Perspective on Stratification:

Main Advocates - Weber: Class, Status and Party, Arguments, Criticisms

Unit 7: Feminist Perspectives of Stratification:

Main Advocates, (Liberal Feminists, Radical Feminists, Socialists Feminists), arguments, Criticisms

Unit 8: Caste System and Stratification:

Caste System as a form of stratification in India, Hierarchy, and Discriminations, Changing Nature of Caste in Contemporary Society, Caste, Class and Power

Unit 9: Class and Social Stratification:

Concept of Class, Characteristics of Class System, Sociological Perspectives on Class as a Basis of Stratification, Social Mobility and Class Structure

Unit 10: Race and Ethnicity:

Natural Differences and Social Inequality, Theoretical Positions on Race and Ethnicity, Race and Ethnicity: Are they same? Identities, Nationalities, and Social Inequality

Unit 11: Gender and Stratification:

Patriarchy and the Subordination of Women, The Family as a Site of Inequality, Gender, Work, and Entitlements, The Community, the State and Patriarchy

Unit 12: Other Bases of Social Stratification: Race, Ethnicity, Tribe, Religion, Language and Region

Unit 13: Contemporary debates in Stratification: Deviance and Stratification, Disability and Stratification, Sexuality and Stratification

Basic Reading List

1. Andre Beteille(ed.): *Social Inequality: Selected Readings*
2. M.N.Srinivas: *Caste in Modern India and other essay*
3. Louis Dumont: *Hierarchy Status and Power: The Caste System and its implications..*
4. Andre Beteille: Introduction in Andre Beteille (ed.): *Equality and Inequality: Theory and Practice*; Oxford University Press. Delhi.
5. Dipankar Gupta: 'Hierarchy and Difference' in Dipankar Gupta (ed.): *Social Stratification* Delhi: Oxford University Press.

6. T.Parsons: "An Analytical Approach to the Theory of Stratification", in *American Journal of Sociology*, vol. 45: 841-862.
7. M.M.Tumin: *Social Stratification: The Forms and Functions of Inequality*.
8. K Davis and W.E.Moore (1945): "Some Principles of Stratification", in *American sociological Review*.

DSC 5- Human Rights and Social Policies

UNIT-1 : INTRODUCTION TO HUMAN RIGHTS

Meaning, concept of Human Rights; nature of Human Rights: Sources of Human Rights

UNIT-2 : EVOLUTION OF THE CONCEPT OF HUMAN RIGHTS

Evolution of Human Rights, Evolutionary Theories of human rights; three generations of human rights

UNIT -3 : EVOLUTION OF HUMAN RIGHTS IN INDIA

Concept of Human Rights in Ancient India; human rights during early Mughal Period, British Period; Constituent Assembly and Human Rights

UNIT -4 : THEORETICAL DIMENSIONS OF HUMAN RIGHTS

Universalistic Approach to Human Rights; Relativist Approach to Human Rights; Theories of Human Rights

UNIT-5 : NGOS AND UN BODIES IN THE PROTECTION OF HUMAN RIGHTS

Role of NGOs in the Protection and Promotion of Human Rights in General; Role of the Amnesty International in the Protection and Promotion of Human Rights; Role of the Human Rights Watch in the Protection and Promotion of Human Rights

UNIT-6 : UN AND HUMAN RIGHTS

Health and Human Rights, Role of UNESCO and ILO, Violation of Right to Health, WHO and Right to Health

UNIT-7 : INTERNATIONAL CONCERN FOR VIOLATIONS OF HUMAN RIGHTS

International Bill of Rights, Universal Declaration of Human Rights, International Covenant on Civil and Political Rights; and the International Covenant on Economic, Social and Cultural Rights

UNIT-8 : INTERNATIONAL ACTIONS FOR THE PROTECTION OF HUMAN RIGHTS

International Convention on Elimination of All Forms of Racial Discrimination; Declaration on the Elimination of All Forms of Intolerance and Discrimination Based on Religion or Belief, International Sanctions against Violations of Human Rights

UNIT 9 : CHALLENGES IN THE PROMOTION OF HUMAN RIGHTS

Criminal Justice System, Police Behaviour and Judicial System, Rights of the Accused (Protection from Arbitrary Arrest, Fair and Speedy Trial)

UNIT 10 : HUMAN RIGHTS IN NE INDIA

Violation in Northeast India with reference to Armed Forces Special Powers Act (AFSPA). Role of Mass Media. Civil Rights Societies for protection of human rights.

UNIT 11 : SOCIAL POLICY

Concept of social policy, Values underlined social policy and social planning based on the constitutional provisions. i.e. the Directive Principles of State Policy.

UNIT 12 : CONCEPT OF SOCIAL PLANNING

Concept of social planning, Five year Plans, Multi-level Structure Planning. Human Development Index, Social Audit, Community Score Card.

UNIT 13 : BASIC CONCEPTS OF SOCIAL JUSTICE

Social Justice- concept, nature and types; Millennium Development Goals (MDGs); Types of courts, Processes and Procedures for Justice and Rights: Public Interest Litigation, CrPC, Indian Penal Code

UNIT 14 : LEGAL AID AND LOKADALAT

Human rights and justice, Contributions of Jyotiba Phule, Mahatma Gandhi, B. R. Ambedkar, for social justice and rights, LokAdalat.

UNIT 15 : SOCIAL LEGISLATION AND THE JUDICIAL SYSTEM

Social Justice, Indian Constitution: Preamble, Fundamental Rights, Directive Principles and Fundamental Duties. Human Rights Commissions.

Basic Reading List:

- 1) Michael, C. R., The Structure of International Conflict, (London: Macmillan, 1981)
- 2) Parekh, Bhikhu, Gandhi's Political Philosophy: A Critical Examination, (London: 1989)
- 3) B.P. Singh. (2008). Human Rights in India: Problems and Perspectives, New Delhi: Deep & Deep.
- 4) Aftab Alam (2004). Human Rights in India: Issues and Challenges, Delhi: Raj Publications.
- 5) Shanker Sen, (2009). Tryst with Law Enforcement and Human Rights: four decades in Indian Police, New Delhi: APH.
- 6) Pandhy, Prafullah. *Social Legislation and Crime*. New Delhi: Oscar Publications
- 7) Raju, CB. 2006. *Social Justice and Crime*. New Delhi: Serials Publications

DSC 6- Social Work Research and Statistics

UNIT 1: INTRODUCTION TO SOCIAL WORK RESEARCH

Meaning and Definition of Research; Nature and Significance of Research; Characteristics of Research; Definition and Meaning of Social Research; Importance and Characteristics of Social Research.

UNIT 2: SOCIAL RESEARCH AND SOCIAL WORK RESEARCH

Distinctive Features of Social Research and Social Work Research; Scope and Need; Scientific Methods: Meaning and Characteristics of Social Work Research.

UNIT 3: TYPES OF SOCIAL WORK RESEARCH: Intervention Research and Practice based Research; Action research, Needs Assessment Studies; Situational Analysis, Monitoring and Evaluation.

UNIT 4: RESEARCH DESIGNS

Meaning and Definition of Research Design, Components of Research Design: Title of The Study, Statement of The Problem, Review of Previous Studies, Objectives of The Study, Formulation of Hypotheses, Methods of Data Collection, Tools for Data Collection, Sampling, Definition of Concepts

UNIT 5: TYPES OF RESEARCH DESIGN

Exploratory Research Design, Descriptive Research Design, Experimental Research Design, Diagnostic, Survey and Case Study Methods; Difference Between Quantitative and Qualitative Research Designs.

UNIT 6: RESEARCH METHODOLOGY

Problem Identification, Literature Review, Formulation, Objectives and Hypothesis, Concepts, Definitions; Introduction to Methods of Data Collection

UNIT 7: SAMPLING

Meaning and Definition Types of Sampling: Probability and Non Probability Sampling; Advantages and Limitations of Each Category.

UNIT 8: METHODS OF DATA COLLECTION

Interviewing, Questionnaire, Observation and Focused Group Discussion. Tools for Data Collection: Interview Schedule, Interview Guide, Questionnaire, Sources of Data Collection: Primary and Secondary Data

UNIT 9: PROCESSING OF DATA

Editing, Coding, Tabulation, Graphical & Diagrammatic Representation of Data.

UNIT 10: BASIC STATISTICS FOR SOCIAL RESEARCH

Definition and Functions of Statistics. Importance of Statistics in Social Research; Frequency Distribution and Tabulation; Ratio, Proportion, Percentage.

UNIT 11: APPLICATIONS OF STATISTICS

Measures of Central Tendency: Mean, Median, Mode. Measures of Variability: Standard and Quartile Deviation;

Unit 12: Measures of Association

Chi-square, Correlation Coefficient, 't' distribution; Analysis of Variance and 'F' distribution.

UNIT 13: INTERPRETATION AND PRESENTATION OF STATISTICAL DATA

Graphical Presentation, Diagrammatic Presentation, Use of Tables; Analysis of Findings; Limitations; Scope for Further Research.

UNIT 14: QUALITIES OF RESEARCHER

Maintaining Objectivity, Unbiased, Curiosity to Know the Unknown, Desire to Understand the Cause and Effect Relationship of Social Problems, Desire to Discover New and Test Old Scientific Procedures, Patience, Alert Mind, Courage and Consciousness.

UNIT 15: WRITING RESEARCH REPORT

Significance and steps in writing report; Precautions in writing research reports; Research Abstracts; Research Proposals; Contents of a Research Project; Research Report Writing.

Basic Reading List:

- 1) Alston, M. Bocoles, W. (Indian Edition 2003). Research for social workers: An introduction to methods. Jaipur: Rawat Publications
- 2) Bailey, Kenneth D. (1978) Methods of social research. New York: Mcneil Pub.
- 3) Grinell, Richard M. (Jr.) (1988) Social Work Research and Evaluation, Illinois F. E. Gupta. S.P. (1985). Statistical Methods. New Delhi: Sultan Chand & Sons Publishers.
- 4) Costello, Patrick (S. Asia Edition 2005) Action research. London: Continuum.
- 5) Denzin, N. K., Lincoln, Y. S. (ed), (1994), Handbook of qualitative research. Sage Publications, New Delhi.
- 6) Gillham, Bill (2000). Case study research methods. London: Continuum

DSE 2: Social Entrepreneurship and Project Management

Part I: Theory **(3 credits)**

UNIT 1: ENTREPRENEURSHIP

Meaning of Entrepreneur; Characteristics of an Entrepreneur; Emergence of Entrepreneurial Class; Role of Entrepreneurs in Economic Growth; Meaning, concept of Entrepreneurship; entrepreneurial leadership and Motivation

UNIT 2: THEORIES OF ENTREPRENEURSHIP

Economic Theory; Sociological Theory; Dynamic Entrepreneurship Innovation Theory; Leibenstein's X- efficiency Theory; Theory of Profit

UNIT 3: SOCIAL ENTREPRENEURSHIP

Meaning, Concepts, Importance of Innovation in the social development sector; Entrepreneurship Development Programmes- Meaning and Importance; Institutions providing Entrepreneurship Development Programmes in India; Banking and Microfinance

UNIT 4: SOCIAL ENTREPRENEURSHIP IN NORTHEAST INDIA

Social Sector Perspectives and Interventions; Role of Entrepreneurship Development Programmes in Context of North- East Region; Local Economy and Training Indigenous Entrepreneurs.

UNIT 5: SOCIAL ENTREPRENEURSHIP AND LIVELIHOODS

Joint ventures in social entrepreneurship, public private joint ventures, partnerships for power, solidarity and benefit sharing, ownership rights within joint ventures, addressing dilemmas of corporate and international joint ventures for livelihoods

UNIT 6: SOCIAL SECURITY AND LIVELIHOODS

Strategies through Networking and Partnerships, Livelihood Policy, Livelihood security through five-year plans MGNREGA- understanding from socio-political, cultural perspectives, impact, People's participation and democratic governance.

UNIT 7: PROJECT MANAGEMENT AND SOCIAL ENTREPRENEURSHIP

Meaning of Project management; Social Entrepreneurship as an emerging concept in corporate India and skills in Project Management, Government bodies and Voluntary Sector, Social Entrepreneurship Models

UNIT 8: PROJECT LIFE CYCLE

Phases- Conception/ Formation Stage; Definition/Build-up Phase; Acquisition/Production Phase; Operation Phase; Divestment/Termination Phase

UNIT 9: PROJECT ASSESSMENT

Assessment tools for social mapping, budget analysis, monitoring and evaluation of pro-people policies and projects supported by public and private funds, Diversity Mapping within organizations and groups; outreach of programme implementation process, Ecological debts, Environment and Social Costing; Financial Analysis

UNIT 10: LEADERSHIP AND RESOURCE PLANNING IN PROJECT MANAGEMENT

Leadership styles, processes, motivation, strategies, leadership roles in sustaining projects, leadership and communication, leadership in vulnerable sectors, people's leadership and ethics, Forward backward linkages between resource groups, fund raising, fund allocations, resource mobilization plans,

UNIT 11: VALUE-CO CREATION

Synergy between products, people and process, innovations for market and for social capital creation, valuing abilities within disabilities, social inclusion with exclusive rights of marginalized categories, Quality driven initiatives and alternative development models.

UNIT 12: NETWORKING

Tools of social resource mapping and utilization process, Livelihood networks based on ecosystems, Solidarity networks, Community networks, Outcome mapping through networks, power and networking, role of communication in networking.

Part II: Field Work **(1 credit)**

Field Work Activity (Suggested Topic):

Social Entrepreneurship and Livelihood Initiatives/ Projects/Case Studies. (FW Journal /guidelines to be attached with SLM)

Basic Reading List:

- 1) Khanka. S. S. (2013). "Entrepreneurial Development" S. Chand & Co. Ltd., Ram Nagar, New Delhi.
- 2) Donald F. Kuratko, (2014). Entrepreneurship – Theory, Process and Practice", 9th Edition, Cengage Learning.
- 3) Abyad, Abdulrazak (2018), Project Management, Motivation Theories and Process Management, Middle East Journal of Business, Oct. 2018, Vol. 13, Iss. 4
- 4) PetarJovanović, Ivana Berić, (2018), Analyses of the available Project Management Methodologies, Journal of Sustainable Business and Management Solutions in Emerging Economies, 2018/23(3)

DSE 2: Indian Administration

Unit 1: The Indian Administrative System: Evolution and Features

Evolution of the Administrative system in India; Features of the Indian Administrative System

Unit 2: Civil Services in India: Structural Framework

All India Services, Central Services and State Services: Structure and Functions

Unit 3: Union Public Service Commission and State Public Service Commissions

Constitutional Provisions on Public Service Commissions in India; Union Public Service Commission and State Public Service Commissions

Unit 4: Comptroller and Auditor General of India

Powers and Functions of the Comptroller and Auditor General of India

Unit 5: Bureaucracy in India

Generalist vs. Specialist argument in India; Neutral and Committed bureaucracy

Unit 6: Development Administration in India

Meaning of Development Administration; Evolution of Development Administration in India and its functioning

Unit 7: Financial Administration

Budgetary Process in India: Preparation and Enactment of Budget; Performance Budgeting and Zero-Base Budgeting in India

Unit 8: Good Governance: Accountability and Commitment

Concept of Good Governance; Structural Reforms and Good Governance in India

Unit 9: e-Governance

Meaning and Nature; National e-Governance Plan (NeGP), 2005; National e-Governance Division (NeGD) of Government of India; Implications and Importance

Unit 10: Corruption: Issues and Challenges

Meaning of Corruption; Causes of Corruption; Anti-Corruption measures in India: Central Vigilance Commission (CVC) and Vigilance Machinery of the States, Central Bureau of Investigation (CBI)

Unit 11: Ombudsmanic Institutions

Lok Pal and Lok Ayuktas

Unit 12: Transparency in Administration

The RTI Act, 2005: Background; Features and Provisions

Unit 13: People's Participation in Administration

Citizen's Charter: Concept and Origin; Citizen's Charter at the Central and State levels

Unit 14: Administrative Reforms in India

Background: A. D. Gorwala Committee Report on Public Administration (1951), Paul Appleby Committee Report on Public Administration in India (1953), Santhanam Committee on Prevention of Corruption (1962); Administrative Reforms Commission: Recommendations of the First Administrative Reforms Commission (1966); Recommendations of the Second Administrative Reforms Commission (2005)

Basic Reading List:

- 1) Lakshmi Kant. M. (2012). *Public Administration*. New Delhi: Tata Mcgraw Hills Education Pvt. Ltd.
- 2) Bhattacharya, Mohit. (2010). *Public Administration*. Kolkata: The World Press Private Ltd.
- 3) Fadia and Fadia. (2008). *Public Administration- Administrative Theories and Concepts*. Agra: Sahitya Bhawan publications.
- 4) Taneja, V. (2011). *E-Governance*. New Delhi: Alfa Publications.
- 5) Tripathi, V. (2007). *E-Governance in India*. New Delhi: Anmol Publications Pvt. Limited.
- 6) Bose, J. (2006). *E-Governance in India: Issues and Cases*. Tripura: S. Icfai Books.
- 7) Satyanarayana, J. (2006). *E-Government: the science of the possible*. New Delhi: Prentice Hall of India Private Limited.
- 8) Avasthi, Amreswar. & Avasthi, Anand Prakash. (1999). *Indian Administration*. Agra: Lakshmi Narain Agarwal.
- 9) Bhagwan, Vishnool, & Bhushan, Vidya. (2007). *Public Administration*. New Delhi: S. Chand & Company Ltd.
- 10) Maheshwari, S.R. (2003). *Indian Administration*. New Delhi: Orient Longman.
- 11) Sharma, Dr. M.P., & Sadana, Dr. B.L. (2000). *Public Administration in Theory and Practice*. Allahabad: Kitab Mahal.
- 12) Arora, Ramesh K. and Rajni, Goyal. (1995). *Indian Public Administration: Institutions and Issues*. Wishwa Prakashan
- 13) Bhat, Sairam. (2012). *Right to Information*. Guwahati: EBH Publishers.
- 14) Dr. Vinay N. Paranjape. (2013). *Right to Information Law in India*. Allahabad: Central Law Agency.
- 15) Oakley, Peter. (1991). *Projects and people: The Practice of Participation in Rural Development*. Geneva: ILO.
- 16) Chambers, Robert. (1983). *Rural Development: Putting the Last first*. London: Longman.
- 17) Mehta, Vinod. (2000). *Reforming Administration in India*. Har- Anand Publications.

SEMESTER – III

DSC 7: Social Group Work

Unit 1- Social Group Work: Social Group: Meaning, concept, Definition, Objectives of group work, Evolution and Characteristics of Group Work.

Unit 2- Historical Development of Group work Practice: Historical Development of Group Work in India and in the West, Basic values and principles of group work.

Unit 3- Concepts related to Social group: meaning, characteristics, Types, Characteristics and Significance of Groups, Group Dynamics, Group as Agents of Development,

Unit 4- Theories of Group Work: Psychoanalytic theory, Learning theory, Field theory, Social exchange theory, System theory.

Unit 5- Development of the Group: Stages of group work: planning, beginning, middle and ending phases, Use of programme as a tool: importance, principles and elements.

Unit 6- Group Processes and Dynamics: Group Structure, Group behaviour, Communication and interaction pattern, Group cohesion & conflict

Unit 7- Group Work Process: Programme Planning in Group work; Models of group work practice, Steps in Group Formation, Stages of the Development of Groups and Admission of Formed groups.

Unit 8- Various Techniques Of Group Work: Group Counselling, Group Discussion, Group Decision-Making, Role Play, Programme Media And Group Sessions.

Unit 9- Group Work Stages: different stages of group development and Group Work- Intake Study, Analysis and Assessment, Negotiating Contracts, Treatment, Recording in Social Group Work: Intervention different stages of group development, orientation, bonding, interaction, conflict, confrontation,

Unit 10: Final Stages of Group Work: Evaluation and Termination: Importance of Evaluation; Types Evaluation; Methods of Evaluation; Need for Termination; Types of Termination; Characteristics of Termination phase; Worker's skills.

Unit 11- Group work Skills: facilitation, analytical thinking, leadership and recording in group Work, Role of group worker in different stages of group work practice.

Unit 12 - Role of social worker in group work: Enabler, Stimulator, Supporter, Guide, Educator, Resource person, Therapist and Supervisor.

Unit 13- Skills of group worker: Leadership, Communication, Listening, Conflict Resolution, Decision Making, Facilitation; Use of Socio-Metry for group work.

Unit 14- Group Work in various settings: with Children, Adolescents and Elderly, hospitals, residential and non-residential institutions. Application of group work with different groups: children, adolescents, elderly persons, women and persons with disability.

Unit 15- Areas of Group work Practice: Health and Mental health set-ups, Health education, substance abuse, schools, labour welfare, juvenile delinquency, youth and other disadvantaged and vulnerable groups.

Basic Reading List:

1. Tracker, Harleigh B. 1970. Social Group Work - Principles and Practice, Association Press: New York.
2. Balgopal, P.R.&Vassil, T.V.1983. Groups in Social Work: An Ecological Perspective. New York: Macmillan.
3. Brown, Allan. 1994. Group Work. Hampshire: Ashgate.
4. Douglas, T. 1972. Group Processes in Social Work: A Theoretical Synthesis. Chicester: Johan Wiley & Sons Geoffrey
5. L.G. &Ephross, P.H. 1997 Group Work with Population at Risk. New York: Oxford University Press.
6. Konopka, G. 1963 Social Group Work: A Helping Process. Englewood Cliffs: Prentice.Toseland, R.W. & Rivas, R. 1984 An Introduction to Group Work Practice. New York:MacMillian
7. Trecker, H.B. 1972 Social Group Work: Principles and Practices. New York: Association Press.
8. Wilson, G. & Ryland, G. 1949 Social Group Work Practice. Cambridge: Houghton Mifflin Company.

DSC 8: Social Work Practice with Communities

Part – I (Theory) **(3 credits)**

UNIT 1: Analyzing Community

Concept of community, Types of Community, Structure & functions, Deconstruction of community, Understanding community power structure

UNIT 2: Community Organization

Meaning, Objectives, principles & Definition; Phases of Community Organization; history of community organization; Evolution of Community Organization as a Method of Social Work.

UNIT 3: Methods Of Community Organization

Fact finding; surveys, analysis, planning & evaluation. Concept of Community Participation: steps and applications of community organization

UNIT 4: Community Organization As A Method Of Social Work

Concept of Community Work, Community Organization and Community Development, Principles of community organization,

UNIT 5: Role Of Community Organiser

Role of Community Organiser in Different Settings; Community Development: difference between Community Development & Community Organisation.

UNIT 6: Community Development

Concept, Philosophy & Methods; Rural Community; Meaning & Characteristics, Rural Development Administration; At the Block level; Role of NGOs in Rural Development in India; 73rd Constitutional Amendment.

UNIT 7: Characteristics Of Urban Communities

Origin & Growth of Cities–Industrialization, Urbanization & Modernization. Growth of slums: cultural, political & social aspects of slum life: social problems in urban areas.

UNIT 8: Community Organization In Tribal Social System And Vulnerable Communities

Tribal Social System and Governance, Tribal Autonomous Councils, Scheduled Areas, Community Organization with Vulnerable Communities, 6th schedule areas;

Part – II (Field Work) **(1 credit)**

Suggested Activities:

- Participatory Rural Appraisal,
- Community Organization,
- Awareness Programme in Rural and Urban Areas
- Socio-economic survey.

Basic Reading List:

- 1) Ross, M.G.1967. Community Organization: Theory, Principle and Practice. New York: Harper and Row.
- 2) Shankar Rao ,C. N. Sociology :Principles of Sociology with an Introduction to Social Thought, S. Chand & Company LTD: Ram Nagar, New Delhi
Misra. P. D. Social Work: Philosophy and Methods, Inter-India Publications, New Delhi India

DSC 9: Social Action and Social Movements

Part – I (Theory)

(3 credits)

UNIT 1: Introduction To Social Action

Concept, Definition and meaning of Social Action, Social Action as a method of Social Work: Typology of social action. Scope of social action, Principles of social action.

UNIT 2: Strategies And Models Of Social Action

Strategy of social action, Models of social action, Social action and social change, Social Work and Social Action.

UNIT 3: History Of Radical Social Work Practice

Settlement House Movement and Anti-oppressive Social work practice, Critical Social work and Structural Social Work practice.

UNIT 4: Integrated Social Work Practice

Meaning, relevance of the integrated approach to social work, integrated approach as an inter-disciplinary method of problem solving.

UNIT 5: Perspectives Of Social Action

Concept of Conscientisation and critical awareness, Paulo Friere, B.R. Ambedkar, Mahatma Gandhi and Saul Alinsky's contribution to Social Action

UNIT 6: Introduction To Social Movements

Definition and meaning of social movements, Concept, nature and Components, Social Movements and Social Change, Norms of social movements.

UNIT 7: Classification Of Social Movements

Old and New Social Movements, Characteristics of New Social Movements, Structure of social movements; Case Studies of Social Movements in India.

UNIT 8: Social Movement In India

Overview of Social Movements in India, Peasant Movements, Labour movements, Women's movements, Dalit movements, Tribal movements, Naxalbadi Movement, Dalit Mobilization, Tribal Solidarity Movements.

UNIT 9: Environmental Movements

Narmada Bachaon Andolan, Chipko Movement.

UNIT 10: Social Movements In North-East India With Special Reference To Assam

The Assam Movement, Students movements, peasant movement

Part – II (Field Work/Seminar)

(1 credit)

Field Work Activity (Suggested List):

- To meet up social organization with video evidence.
- Social media campaigning.
- List of functionaries.
- Conduct one interview.
- Focus Group Discussion, proposal writing, setting up / registering an organization.

Basic Reading List:

- 1) Weber, Max (1991); The Nature of Social Action. & quot; Runciman, W.G. ' Weber: Selections in Translation, Cambridge University Press
- 2) Weber, Max (1978), Economy and Society: An Outline of Interpretive Sociology., USA: University of California Press
- 3) Parsons, Talcott (1968), The structure of social action: a study in social theory with special reference to a group of recent European writers, New York: Free Press
- 4) Britto, Gabriel A.A. (1984), "Some Principles of Social Action" .
- 5) Das Gupta, Sugata, (1987), "Social Action" in Encyclopedia of Social Work in India, Vol. 3, Publications Division, Delhi.
- 6) Desai, Armaity S. (1984), "Social Action and the Social Work"
- 7) Freire, Paulo (1972), Pedagogy of the Oppressed.
- 8) Siddiqui, H.Y. (Ed) (1984), Social Work and Social Action, Harnam Publications, Delhi
- 9) Jacob, K.K. (1965). Methods and fields of social work in India. Bombay: Asia Publishing House.

DSE 3: Sociology of Development

Unit 1: Introduction

Evolution of the concept of Development instead of Meaning of development over time, historical location of the idea of development, Meaning of growth, difference between growth and development.

Unit 2: Social Structure and Development

Meaning of social structure, meaning of culture, social structure as inhibitor/facilitator of development.

Unit 3: Perspectives on Development (I)

Liberal, Marxist, Socialist

Unit 4: Perspectives on Development (II)

Ecological: Ecofeminism, Sustainable development,

Unit 5: Paths of Development

Capitalist, Socialist, Mixed Economy and Gandhian

Unit 6: Modernization theories

Meaning of the term 'modern' and 'modernization'; Modernization and globalization
Historical context of the modernization theories.

Unit 7: Theories of underdevelopment

Liberal theory: Max Weber; Gunnar Myrdal, Dependency theory: Centre-periphery (Gunder Frank), Uneven development (Samir Amin), World-system theory: (Wallerstein).

Unit 8: Politics of development

Knowledge and power in the development process, post-development theories, critique of post development theories.

Unit 9: Civil Society and Alternative discourses of development

Meaning of civil society, emergence of the idea of civil society, significance of Civil society, meaning of non- governmental organizations and its significance in development process, meaning of Corporate social responsibility and Institutional social responsibility and its significance in the development process

Unit 10: Contemporary concerns in development

Poverty, Social capital, gender and development.

Unit 11: Development and Displacement

Adverse effects of Development, Development leading to displacement and marginalisation, especially of socially vulnerable groups

Unit 12: Development and protest movements in India

Historicizing the protest movements against development projects in India, Protests against developmental projects due to loss of land, environmental destruction, loss of livelihood

Unit 13: Development discourse in North East India

Understanding Development discourse in north east India, Establishment of north eastern council, DONER, Look/Act East policy, Public response

Basic Reading List:

- 1) Wood Charles, Roberts Bryan (ed), 2005, Rethinking Development In Latin America, Penn State Press,
- 2) Preston P.W., 1982, The Theories of Development, London Routledge, Kegan Paul

- 3) Desai A.R., 1971, Essays on Modernization of Underdeveloped Societies, Thacker and Co., Bombay
- 4) Datt and Sundaram, 2008, Indian Economy, S. Chand & Co., New Delhi
- 5) Eade D. & Ligteringen E., 2006, Debating Development – NGOs and the future, Rawat Publications, Jaipur

DSE 3: Issues in Indian Economy

Unit 1: India as an Emerging Global Economy

Trends in National Income and Per capita Income, Sectoral Composition of National Income;
Role of India in the Current Global Economy

Unit 2: India's Population: Growth and Policy

Population Growth, Age and Sex Composition of Population, National Population Policy, 2000.

Unit 3: Issues of Human Resource Development in India

Human Resource Development: Basic Issues and Problems; Poverty, Inequality and
Unemployment: Causes and Magnitude; Progress of Human Resource Development in India

Unit 4: Indian Agriculture

Contribution of agriculture to economic development; Problem of Food Security, Public
Distribution System

Unit 5: Changing Dynamics in Indian Agriculture

Diversification of Agriculture – Contract Farming – Subsidy to Farmers - Agriculture and
Environment – WTO and Agriculture

Unit 6: Indian Industry

Growth and pattern of Industrialization; Problem of Global Competition – Identification of
Industries Having India's Comparative Advantage: IT Industry – MSME sector; Industrial
Sickness – Disinvestment

Unit 7: Social Sector

Performance of the social sector; social infrastructure- education, health and housing -
Government policies

Unit 8: Service Sector

Growth pattern of the Service Sector since 1991: Banking, Insurance, Telecom and Information
Technology; Changing Role of the Service Sector in the Indian Economy

Unit 9: Infrastructure Development in India

Growth of basic infrastructural facilities in India since 1991: Energy, Transport and
Communication

Unit 10: Urbanisation in India

Concept; Trend of Growth in Urban population in India since 1991; Growth and Composition of
Urban working population; Problems of Urbanisation; Growth of Urban Infrastructure in India

Unit 11: Inclusive Growth

Concept and Rationale; Major areas of exclusion: Regional and inter-community disparity;
Emphasis to bring inclusiveness through Five Year Plans

Unit 12: Economic Reforms - I

An Overview of Macroeconomic Management Since 1991; Reform In Capital Market: Inflow Of FDI and FPI and its Implication for the Domestic Economy

Unit 13: Economic Reforms - II

Financial Sector Reform – Fiscal Reform: FRBM Act and its Implication; Second Generation Reform Measures

Unit 14: India's External Sector

Direction of Foreign Trade – Composition of Foreign Trade - Foreign Trade Policy - Balance of Payment: Role of Private Transfer, Software Services and Foreign Capital in BOP – Current and Capital Account Convertibility; WTO and its impact on the Indian economy.

Basic reading list:

- 1) Bardhan, P.K. (9th Edition) (1999), The Political Economy of Development in India, OxfordUniversity Press, New Delhi.
- 2) Brahmananda, P.R. and V.R. Panchmukhi (Eds.) (2001), Development Experience in the Indian Economy : Inter-State Perspectives, Bookwell, Delhi.
- 3) Chakravarty, S. (1987), Development Planning : The Indian Experience, Oxford University Press, New Delhi.
- 4) Dantwala, M.L. (1996), Dilemmas of Growth : The Indian Experience, Sage Publications, New Delhi.
- 5) Datt, R. (Ed.) (2001), Second Generation Economic Reforms in India, Deep & Deep Publications, New Delhi.
- 6) Jalan, B. (1992), The Indian Economy — Problems and Prospects, Viking, New Delhi.
- 7) Jalan, B. (1996), India's Economic Policy — Preparing for the Twenty First Century, Viking, New Delhi.
- 8) Basu, Kausik (ed.), "India's Emerging Economy" OUP.
- 9) Kapila, Uma (ed.), "India's Economic Reforms", Academic Foundation.
- 10) Kapila, U.: *Indian Economy since Independence*, Academic Foundation
- 11) Sen, A. and Dreeze, J., "Economic Development and Social Opportunities", OUP.
- 12) Wadhwa, C. (ed.), "Some Problems of India's Economic Policy", Tata McGraw Hill.
- 13) Fouseca, A.J. (ed.), "Challenge of Poverty in India", Vikas.
- 14) Joshi, Vijay and Little, IMD, "India's Economic Reforms 1991-2001", Oxford University Press.
- 15) Parikh, K.S. (1999), India Development Report — 1999-2000, Oxford University Press, New Delhi.
- 16) Sandesara, J.C. (1992), Industrial Policy and Planning, 1947-91: Tendencies, Interpretations and Issues, Sage Publications, New Delhi.

SEMESTER- IV

DSC 10: Social Welfare Administration

Part – I (Theory)

(3 credits)

UNIT 1: Social Welfare Administration

Meaning, Concept, Nature, Definition, Scope and Principles; Social Welfare Administration as a Method of Social Work.

UNIT 2: Functions Of Welfare Administration

POSDCoRBF- Planning, Organizing, Staffing, Directing, Coordinating, Reporting, Budgeting, Fund raising, Accounting, Auditing.

UNIT 3: Non- Governmental Organizations

Functioning and Registrations of Welfare Organization, Procedure for Establishing and Running Social Service Organization; Structures

UNIT 4: Types And Purpose Of Social Service Organizations

Registration of Societies and Trusts; Constitution and byelaws; Societies Registration Act; Factors motivating voluntary action.

UNIT 5: National & International Voluntary Agencies

Problems of Voluntary Organizations, sources of funding, management of funds- budgeting.

UNIT 6: Organization Of Human Services

Establishment of Human service organization, Management of human service organization, Decision making processes,

UNIT 7: Role Of Communication

Communication in administration, Practice of Social Welfare Administration in different settings, Social welfare Administration as an instrument of Social Change

UNIT 8: Welfare Programmes In India

Welfare programmes in India for Women, Children, Youth, Aged, Destitute and differently-abled; Social Welfare Programmes for SCs & STs; Integrated Child Development Services, Social security schemes of Central & State governments, Resource Mobilization, Grant-in-aid, Fund raising.

UNIT 9: Social Welfare Administration In India

National level & State level Social Welfare Department: Functions and Programmes. Organizational Structure, Programmes of Central Social Welfare Board, State Welfare Departments, Transparency and Accountability of Social Welfare Organizations.

Part – II (Field Work/Meeting-up people)

(1 credit)

Field Work Activity (Suggested List):

- Visit and understand the functioning, establishment and registration processes of welfare organizations
- Write journal on the formation and goal settings of welfare organizations, role of Social Welfare Departments, Women and Child Welfare Departments and other Governmental and NGOs.

Basic Reading List:

- 1) Goel, S.L. and Jain, R. K. (1988) Social Welfare Administration, Vol. I and II, New Delhi Deep Publications.
- 2) Jagannadham, C. (1978). Administration and Social Change, New Delhi, Uppal Publishing House.
- 3) Reed, Ella W. ed., (1961) Social Welfare Administration, New York, Columbia University Press.

DSC 11: GENDER STUDIES

Part I: Theory **(3 Credits)**

UNIT 1: Introduction To The Concept Of Gender

Difference between sex and gender, difference between women's studies and gender studies, multidisciplinary nature of gender studies, importance of gender studies as a subject.

UNIT 2: Key Concepts Related To Gender

Gender lens, sex disaggregated data, gender discriminations, gender gap, gender justice, gender socialization, women empowerment, women's oppression, exploitation and subordination, Matriarchy and Patriarchy; Gender and Language: Sensitive Language

UNIT 3: Approaches To Gender And Development

The Welfare Approach, WID approach, WAD approach, Efficiency A., Empowerment Approach, Gender and Environment Approach (GED).

UNIT 4: Liberal Feminism

Rationality, Freedom, Marxist feminism-Production, reproduction, Class, Alienation, Marriage and family; Radical Feminism-gender, patriarchy, reproductive Technology, Motherhood;

UNIT 5: Socialist Feminism

Class and gender, Division of Labour, Unified and Dual System, Exploitative Institutions of women in India-Family, Caste, Class, Culture, Religion Social System.

UNIT 6: Girl Child In Society

Child labours- Changing role of women-marriage, Single parent-Motherhood-Widows theories of development-Empowerment-Alternative approaches-women in development, Women and Development and Gender and Development-State Policy and Programmes,

UNIT 7: Women's Education

Gender bias in enrolment- Curriculum content, Dropouts, negative capability in education-values in education-Vocational education recent trends in women's education-Committees and Commissions on education, Adult literacy and Non-formal education for women's development; Problem of Dowry, Female foeticide and infanticide.

UNIT 8: Concept Of Gendered Division Of Work

Productive and non-productive work-Use value and market value; Gendered Division of labour - Mode of production, Women in organized and unorganized sector, Training, skills and income generation, women's employment, Self help groups and leadership-Panchayati Raj-Political role and participation.

UNIT 9: Women's Movements

Pre-independent, Post Independent and Current women movements, National committees and Commissions for Women-Government Organization for Women and Child Development, Role of individual activists NGO's in securing women's rights, National and International funding Agencies.

UNIT 10: Gender And Health

Health status of women in India-Mortality and Morbidity factors influencing health-Nutrition and health-HIV and IODS control program national Health and Population Policies and programmes. Maternal and Child Health; Reproductive and child health approaches

UNIT 11: Gender And Rights

Right to an Individual's choice of sexual orientation, Queer theory, LGBT, Gender Empowerment Measure (GEM), Gender Development Index (GDI); Issues of old age, Women and environment- Sustainable development and impact on Women.

UNIT 12: Gender Parity

Human Development Index (HDI), Gender Parity Index (GPI), Organizations working for gender and development, Social Issues- in relation to gender in India, Section 377 of the Indian Penal Code (IPC).

Part II: Field Work**(1 Credit)**

Field Work Activity (Suggested Topic):

In organizations and sectors that work for gender welfare and rights. (FW Journal /guidelines to be attached with SLM)

Basic Reading List:

- 1) Geetha, V (2017). *Gender: Theorising Feminism*. The University of Virginia: Stree.
- 2) John. Mary. E. (2016). A Talk on the Concept of Intersectionality (lecture). Organised by the Centre for the Study of Gender and Sexuality. Ashoka University.
- 3) John. Mary. E.(2008). *Women's Studies in India: A Reader*. The University of Michigan: Penguin Books
- 4) Kausal, Rachana(2000) *Women and Human Rights in India*, Kaveri Books
- 5) Aswal, Balam Singh(2013) *Readings in Women's and Girls' Rights*, Cyber-Tech Publications
- 6) Mc Neese, Tim, Mountjoy, Shane(2009) *The Women Rights Movement: Moving Toward Equality*, InfoBase Publishing
- 7) Chawla, Monica (2006) *Gender Justice Women and Law in India*, Deep & Deep Publications Pvt. Ltd.
- 8) Saikia, Nandita (2008) *Indian Women A Socio-Legal Perspective*, Serials Publications

DSC 12- SOCIAL WORK AND CRIMINAL JUSTICE SYSTEM

Unit 1-Introduction To Criminal Justice

Principles of Criminal Jurisprudence, Theories and Perspectives in Criminal Justice, Salient Features of Indian Penal Code

Unit 2- Crime & Correctional System In India

Crime: Concept, Characteristics and theories (Classical, neoclassical, psychological and sociological): Brief history and scope of correctional administration, classification of correctional institutions

Unit 3- Criminal Justice Administration In India

Concept of Criminal Justice Administration, Police System, Prosecution and Defense Process, Judicial Process

Unit 4- Criminal Justice Processes

Investigation and Prosecution Processes, Trial Processes, Correctional Processes, Juvenile Justice System

Unit 5- Prison Processes

Prison Act, Prison Manual, Prisoners' Rights, Visitorial System

UNIT 6- Probation & Parole

Definition, Objectives, Role of Probation in prevention and treatment of crime and delinquency : Parole : Principles, eligibility and condition of parole.

UNIT 7-Prison Administration

Prisons Acts History, Objectives, Organisational Structure and functions and prisons reforms, types of prisons, Problems of prison administration, prison labours, pre-release preparation, release, follow-up and rehabilitation

UNIT 8- Children in Conflict with Law

Children in Conflict with Law: nature and incidence, characteristics, types, factors, treatment, prevention, custody in Juvenile Justice Act (Amended)

UNIT 9- After-care services

Concept, definition, meaning and objectives of After care services: History and recent trends, Role of Government, NGO's International agencies in planning and implementation of Aftercare services,

Unit 10- Social work in Correctional Settings

Nature, Values of social work practice in the correctional settings, types of correctional settings

Unit 11- Social Work in Police Departments and Courts

Unit 12 – Application of the methods of social work methods in the correctional settings- case work and group work, Application of Social Work Methods, Promoting public participation in correctional services.

Unit 13- Skills of social workers in the correctional settings

role of social workers in the correctional setting

Unit 14 Social Work Practicum in Correctional Settings (1 credit)

The practicum would include orientation visits to jails, family courts, beggars home, observation homes, rescue homes etc. During concurrent field visits, students are expected to conduct minimum five casework / case studies and minimum ten group work sessions. Students will be exposed to RTI, PIL, Public Hearings, Use of Media, Monitoring techniques (fact finding mission, report writing), networking- signature campaigns, peaceful demonstrations, rallies, alliance building etc.

DSE 4: Social Work with Persons with Disability (PWD)

Part I: Theory **(2 Credits)**

UNIT 1: Understanding Disability

Definition, Concept: Disease, impairment, disability and handicap; Causes for disability: Prenatal, natal, and postnatal causes; Types of disabilities. PWD population in India, Changing types of disability.

UNIT 2: Difficulties Faced By Persons With Disabilities (Pwd)

Individual level, in day to day activities, education, employment and societal level, general and specific vulnerable PWDs: Persons with multiple disabilities, Persons with severe and profound disability.

UNIT 3: Families With Persons With Disabilities

Role of family member in supporting persons with disabilities; Role of Community involvement, Issues faced by Women and Children with Disability, Role of developmental organisations in empowering the women and children with disabilities, Early intervention in children and benefits

UNIT 4: Prevailing Legislations

National legislations, UN Conventions and declarations of Persons with Disabilities, Mental Health Act 1987, Rehabilitation Council of India 1992, Persons with Disability Act 1995, National Trust Act 1999; National Policy for Persons with disabilities 2006, Rights of Persons with disabilities Bill 2012, Rights of Persons with Disabilities Act 2016.

UNIT 5: Government And Ngo Programmes

Schemes and benefits; Preventive measures: Early identification, intervention and rehabilitation; Institution Based Rehabilitation Programmes and Community Based Rehabilitation Programmes; Government organizations: RCI, National Trust, National Institutes under Ministry of Social Justice and Empowerment, Social Welfare Department/Department of Differently Abled; NGOs: CBR Forum, CBM, Blind People Association, grass-root level NGOs, PWD Associations.

UNIT 6: Rehabilitation Of Persons With Disabilities

Process of rehabilitation: Early identification, Treatment, Education, Vocational methods and strategies at individual, family, Role of Community involvement in Rehabilitation process, Social mobilization, Networking with other service organizations available in the community; Job placement for the disabled - organized sectors and self-employment, Utilization of Government and other available resources, type of guidance, vocational, educational and personal.

UNIT 7: Various Approaches

Strength based Approach; Rights based Approach, Barrier free environment, Inclusive development, Research in disability management; Role of Technology in dealing with disability, Fitment of aids and appliances, Cross-disability approaches; International organizations working in the area of disability, Accessible India Campaign and its benefits, Multidisciplinary rehabilitation team and their roles.

UNIT 8: Role Of Social Worker In Working With Pwd

Awareness creation and sensitization on disability, rehabilitation counselling, guidance to PWDs and family members, Barrier free environment; Coordination with multi-disciplinary rehabilitation professionals, formation of PWD Associations, Advocacy, Networking, Registration as Rehabilitation Professional under RCI.

Part II: Field Work

(2 Credits)

(For Field Work in the sectors working for Persons with Disability, a Field Work Journal /Guidelines to be attached with SLM)

Basic Reading List:

- 1) Balcher, J (Ed.). (1984). *Severely Handicapped young children and their families*. New York: Academic press.
- 2) Bhambhani, M. (1999). The burden of woman with Disabilities. *Action Aid Disability News*, 1 and 2, 22-24.
- 3) Carrol, T.J. Rev. (1961). *Blindness: What it is, what it does, and how to live with it*. Boston: Little Brown and Co.
- 4) Chapman, E. (1978). *Visually Handicapped Children and Young People*. London: Routledge and Kegan Paul.
- 5) Gregory, S. (1976). *The Deaf Child and his family*. Plymouth; Double and Brendon Limited.
- 6) Joseph, G. A. and William, A. T. (2014). Social Work with Disabled: An Integrated Social Work Approach and Practice for Persons with disability. *International Journal of Management, Marketing and HRD*, 1.
- 7) Mc Conkey, R. and Mc Cormack, B. (1983). *Breaking Barriers: Educating people about disability*. London: Souvenir Press (E) and (A) Ltd.
- 8) Oliver, M. (1983). *Social Work with Disabled People*. Basingstoke: Macmillan.
- 9) Punani, B. Rawal, N. and Sajit, J. (2002). *Manual Community Based Rehabilitation (Visually Impaired)* (2nd ed.). Ahmedabad: Blind People's Association.
- 10) Rao, N. S. (2008). *Counselling and Guidance*. New Delhi: Tata McGraw Hill.
- 11) Robertson, S. E. and Brown, R. L. (1992). *Rehabilitation Counselling: Approaches in the 39 field of disability*. London: Chapman & Hall.
- 12) Thomas, M. and Thomas, M. J. (2003). Manual for CBR Planners. *Asia Pacific Disability Rehabilitation Journal*.
- 13) Werner, D. (1994). *Disabled Village Children – A Guide for community Health Workers, Rehabilitation Workers, and Families*. New Delhi; Voluntary Health Association of India.
- 14) Young, P. (1985). *Mastering Social Welfare*. London: Macmillan Education Ltd
- 15) Action on Disability and Development: Building Abilities: A Handbook To Work With People With Disability. Bangalore. Books for Change Publications, 2001.
- 16) Albrecht G.L, Katherine D Seelman& Michael Bury. (2001). *Hand Book of Disability Studies*. London: Sage
- 17) Grant, (2005). *Learning Disability: A Lifecycle Approach to Valuing People*. London
- 18) Hegarty Seamus & Mithu Alur. (2002). *Education and Children with Special Needs*. London: Sage

- 19) Karanth, Pratibha& Joe Rozario. (2003). *Learning Disability in India*. London: Sage
- 20) Moore. (2005). *Researching Disability Issues*. London
- 21) Clark Joan Simeon. (1970), *Disabled citizens* London: George Allen &Unwin
- 22) GajendragadkarS.N.(1983). *Disabled in India* USA: California
- 23) Narasimhan M.C. (1989). *Disability a Continuing Challenge*. USA: Michigan
- 24) The World Bank: *People with Disabilities in India: From Commitments to Outcomes*. New Delhi. The World Bank, 2009. (362.4T W B)

DSE 4: Women and Politics

Part A: Theoretical Perspective

Unit 1: Concepts of Gender and Patriarchy

Meaning and Nature of Gender; Meaning and Nature of Patriarchy, Forms of Patriarchy

Unit 2: History of Feminism

Waves of Feminism: First Wave of Feminism, Second Wave of Feminism, Third Wave of Feminism

Unit 3: Theories of Feminism

Socialist Feminism, Liberal Feminism, Radical Feminism, Marxist Feminism, Cultural Feminism, Eco Feminism, Postmodern Feminism, Multicultural Feminism, Global Feminism

Unit 4: Gender Mainstreaming and Gender Budgeting

Concept of Gender Mainstreaming, Importance of Gender Mainstreaming; Concept of Gender Budgeting, Importance of Gender Budgeting

Unit 5: Women's Movements

Historical Perspective, Women's Movement in India, Contemporary Movements, Women's Issues in South Asia, Women in Contemporary Southeast Asia

Unit 6: Women and Family

Structure of Family, Power Structure in family, Position of Women in Family

Unit 7: Violence against Women

Causes of Violence against Women, Forms of Violence, Sexual Harassment at Workplace, Female Trafficking

Unit 8: Political Empowerment of Women: Global Perspective

Concept of Empowerment, Concept of Gender Empowerment, Political Empowerment of Women: Initiative taken at the global level for Political Empowerment of Women, Role and Position of Women in Electoral Politics: Global Perspective

Part B: Indian Perspective

Unit 9: Political Empowerment of Women in India with Special Reference to Assam

Factors that affect Political Participation of Women, Measures adopted in India for Political Empowerment of Women, Role and Position of Women in the Parliament, Role and Position of Women in Assam Legislature

Unit 10: Economic Participation of Women in India: Issues and Challenges

Stridhan, Personal Law and Women, Initiative taken by SAFP for Women Empowerment

Unit 11: Economic Empowerment of Women and Skill Development

Importance of Economic Empowerment, Importance of Skill Development, Economic Issues and Challenges Confronting Women, National Policy for Empowerment, 2001

Unit 12: Women and Self-Help Groups with special reference to Assam

Development of Self Help Groups in India, Development of Self Help Groups in Assam, Role played by the Self Help Groups for Enhancing Capacity of Women

Unit 13: Environment and Women

Impact of Environmental Issues on Women

Unit 14: Participation of Women in various Socio-Political Movements in Assam

Participation of in the Assam Movement, Participation of in the Bodo Movement

Basic Reading List:

- 1) Agarwal, M.(Ed.) (2013). *Women Empowerment and Gender Equality*. New Delhi: Kanishka Publishers, Distributors.
- 2) Arora, N.D.& Awasthy, S.S. (2004). *Political Theory*. New Delhi: Har Anand Publications Pvt. Ltd.
- 3) Beauvoir, Simone de. (2015). *The Second Sex*. New Delhi: Vintage Classics, India.
- 4) Bhasin, Kamla. (2003). *Understanding Gender*. New Delhi: Kali for Women.
- 5) Bhasin, Kamla. (1993). *What is Patriarchy?* New Delhi: Kali for Women.
- 6) Biju, M. R. (2006). *Women's Empowerment: Politics and Policies*. New Delhi: Mittal Publication.
- 7) Brush, L.D. (2007). *Gender And Governance*. Jaipur: Rawat Publication.
- 8) Chatterji, S.A. (1997). *The Indian Women's Search for an Identity*. New Delhi: Vikas Publishing House.
- 9) Chaudhuri, Suchetra Sen. (2004). *The Bodo Movement Women's Participation*. New Delhi: Mittal Publication.
- 10) Derrienic, Jean-Pierre (1972). Theory and ideologies of violence, in Journal of Peace Research, Vol 9
- 11) Hust, E. (2004). *Women's Political Representation And Empowerment In India: A Millions Indiras Now?* New Delhi: Manohar Publication.
- 12) John, E. Mary. (2008). *Women's Studies in India, A Reader*. New Delhi: Penguin India.

AEC: Social Entrepreneurship and Project Management [Credits 4]

Course Objectives

The Course aims at enabling the learner

- To be able to define the field of social entrepreneurship and key traits of social entrepreneurs
- To be able to describe and apply key theories and concepts the field of social entrepreneurship
- To understand the key elements and functions of project management

Course Outcomes

This course will enable the learners

- To understand social entrepreneurship and livelihood means for sustainable development. This course focuses on optimum utilization of available resources.

Syllabus

UNIT 1: ENTREPRENEURSHIP

Meaning of Entrepreneur; Characteristics of an Entrepreneur; Emergence of Entrepreneurial Class; Role of Entrepreneurs in Economic Growth; Meaning, concept of Entrepreneurship; entrepreneurial leadership and Motivation

UNIT 2: THEORIES OF ENTREPRENEURSHIP

Economic Theory; Sociological Theory; Dynamic Entrepreneurship Innovation Theory; Leibenstein's X- efficiency Theory; Theory of Profit

UNIT 3: SOCIAL ENTREPRENEURSHIP

Meaning, Concepts, Importance of Innovation in the social development sector; Entrepreneurship Development Programmes- Meaning and Importance; Institutions providing Entrepreneurship Development Programmes in India; Banking and Microfinance

UNIT 4: SOCIAL ENTREPRENEURSHIP IN NORTHEAST INDIA

Social Sector Perspectives and Interventions; Role of Entrepreneurship Development Programmes in Context of North- East Region; Local Economy and Training Indigenous Entrepreneurs

UNIT 5: SOCIAL ENTREPRENEURSHIP AND LIVELIHOODS

Joint ventures in social entrepreneurship, public private joint ventures, partnerships for power, solidarity and benefit sharing, ownership rights within joint ventures, addressing dilemmas of corporate and international joint ventures for livelihoods

UNIT 6: SOCIAL SECURITY AND LIVELIHOODS

Strategies through Networking and Partnerships, Livelihood Policy, Livelihood security through five-year plans MGNREGA- understanding from socio-political, cultural perspectives, impact, People's participation and democratic governance

UNIT 7: PROJECT MANAGEMENT AND SOCIAL ENTREPRENEURSHIP

Meaning of Project management; Social Entrepreneurship as an emerging concept in corporate India and skills in Project Management, Government bodies and Voluntary Sector, Social Entrepreneurship Models

UNIT 8: PROJECT LIFE CYCLE

Phases: Conception/Formation Stage; Definition/Build-up Phase; Acquisition/Production Phase; Operation Phase; Divestment/Termination Phase

UNIT 9: PROJECT ASSESSMENT

Assessment tools for social mapping, budget analysis, monitoring and evaluation of pro-people policies and projects supported by public and private funds, Diversity Mapping within organizations and groups; outreach of programme implementation process, Ecological debts, Environment and Social Costing; Financial Analysis

UNIT 10: LEADERSHIP AND RESOURCE PLANNING IN PROJECT MANAGEMENT

Leadership styles, processes, motivation, strategies, leadership roles in sustaining projects, leadership and communication, leadership in vulnerable sectors, people's leadership and ethics, Forward backward linkages between resource groups, fund raising, fund allocations, resource mobilization plans

UNIT 11: VALUE-CO CREATION

Synergy between products, people and process, innovations for market and for social capital creation, valuing abilities within disabilities, social inclusion with exclusive rights of marginalized categories, Quality driven initiatives and alternative development models

UNIT 12: NETWORKING

Tools of social resource mapping and utilization process, Livelihood networks based on ecosystems, Solidarity networks, Community networks, Outcome mapping through networks, power and networking, role of communication in networking.

Practicum: Social Entrepreneurship and Livelihood Initiatives/ Projects, Case Studies (1 credit)

Readings List

Khanka. S. S. (2013). *Entrepreneurial Development*; S. Chand & Co. Ltd., Ram Nagar, New Delhi.

Donald F. Kuratko, (2014). *Entrepreneurship – Theory, Process and Practice*, 9th Edition, Cengage Learning.

Abyad, Abdulrazak (2018), Project Management, Motivation Theories and Process Management, *Middle East Journal of Business*, Oct. 2018, Vol. 13, Iss. 4

PetarJovanović, Ivana Berić, (2018), Analyses of the available Project Management Methodologies, *Journal of Sustainable Business and Management Solutions in Emerging Economies*, 2018/23(3)

AEC 301 Life Skills

Course Objectives

The objectives of the course are to:

- Enhance the ability of developing self-knowledge and self-awareness by overcoming all fears and insecurities
- Increase emotional competency and emotional intelligence at the place of study/work
- Provide the opportunity for realizing self-potential through practical examples
- Develop interpersonal skills and adopt good leadership behaviour for self-empowerment and the empowerment of others

Course Outcomes

After successfully completing the course, learners will be able to

- Gain Self-competency and Confidence
- Gain Emotional Competency
- Gain Intellectual Competency
- Gain an Edge through Professional Competency
- Aim for a High Sense of Social Competency
- Imbibe the attributes of an Integral Human Being

Syllabus

UNIT 1: LISTENING AND SPEAKING

Techniques of Effective Listening and speaking, Listening and Comprehension, Probing Questions, Barriers to Listening, Pronunciation, Enunciation, Vocabulary, Fluency, Common Errors

UNIT 2: READING, WRITING AND DIFFERENT MODES OF WRITING

Techniques of Effective Reading, Gathering Ideas and Information from a Given Text, Evaluating and Interpreting the Text; Avoiding Ambiguity, Vagueness, Unwanted Generalizations, and Oversimplification of Issues; Being structured and sequenced; Using Different Modes of Writing like E-mails, Proposal, Recording the Proceedings of Meetings

UNIT 3: DIGITAL LITERACY AND SOCIAL MEDIA, DIGITAL ETHICS AND CYBER SECURITY

Basic Computer Skills on MS Office Suite, MS Excel, MS Word, MS PowerPoint; Basic Virtual Platforms like Zoom, Google Meet, Cisco Webex, MS Teams; Cyber Security and Threats, Vulnerabilities of Cyber Attacks; Digital Ethics, Digital Etiquette and Digital Life Skills

UNIT 4: NONVERBAL COMMUNICATION

Meaning of Nonverbal Communication; Advantages of Using Nonverbal Communication, Modes of Nonverbal Communication like Eye Contact and Facial Expression, Hand Gestures; Do's and Don'ts in NVC

UNIT 5: GROUP DISCUSSION SKILLS AND INTERVIEW SKILLS

Meaning and Methods of Group Discussion; Procedure of Group Discussion; Group Discussion — Common Errors; Meaning and types of interviews; Dress code, background research; Do's and Don'ts; Situation, task, action, and response (STAR concept) for facing an interview; Interview procedure; Important questions generally asked at a job interview; common errors that candidates generally make at an interview

UNIT 6: EXPLORING CAREER OPPORTUNITIES, RÉSUMÉ SKILLS

Knowing yourself — Personal characteristics; Knowledge about the world of work, requirements of jobs, including self-employment; Sources of career information; Preparing for a

career based on potential and availability of opportunities; Introduction of résumé and its importance; Difference between a CV, résumé and biodata; Essential components of a good résumé; Common errors while preparing a résumé

UNIT 7: COGNITIVE AND NON-COGNITIVE SKILLS, PRESENTATION SKILLS, AND LISTENING AS A TEAM SKILL

Cognitive Skills: Meaning and Types of Cognitive Skills, Strategies to Develop Cognitive Skills like Critical Thinking Skills, Problem-solving skill; Non-cognitive Skills: Meaning and Types of Non-cognitive Skills; Strategies to Develop Non-cognitive Skills like Empathy, Creativity, Teamwork; Types of Presentations; Knowing the Purpose; Knowing the Audience; Opening and Closing a Presentation; Using Presentation Tools; Handling Questions; Ways to Improve Presentation Skills over Time

UNIT 8: TRUST AND COLLABORATION, BRAINSTORMING, SOCIAL AND CULTURAL ETIQUETTES, INTERNAL COMMUNICATION

Importance of Trust in Creating a Collaborative Team; Spirit of Teamwork; Understanding Fear of Being Judged and Strategies to Overcome Fear; Advantages of Effective Listening; Listening as a Team Member and Team Leader; Brainstorming as a Technique to Promote Idea Generation; Need for Etiquette; Aspects of Social and Cultural/Corporate Etiquette in Promoting Teamwork; Use of Various Channels for Transmitting Information to Team Members

UNIT 9: LEADERSHIP SKILLS, INNOVATIVE LEADERSHIP AND DESIGN THINKING

Understanding Leadership and its Importance; Traits and Models of Leadership; Key characteristics of an effective leader; Leadership styles; Basic Leadership Skills like Motivation, Teamwork, Negotiation, Networking; Concept of emotional and social intelligence; Design thinking and its key elements; Learning through Biographies - Drawing insights on how leaders sail through difficult situations

UNIT 10: MANAGERIAL SKILLS

Basic managerial skills like planning for effective management, organizing teams, recruiting and retaining talent, delegation of tasks, coordinating, managing conflict; Self-management skills like understanding self-concept, developing self-awareness, self-examination, self-reflection and introspection, self-regulation, managing personal finance; Aspects of budgeting like setting personal goals, estimating likely expenses and managing saving, investment and spending

UNIT 11: ENTREPRENEURIAL SKILLS, ETHICS AND INTEGRITY

Basics of entrepreneurship- meaning of Entrepreneurship, classification and types of entrepreneurships, traits and competencies of entrepreneur; creating business plan - problem identification and idea generation, idea validation, pitch making; ethics and conduct - importance of ethics, personal and professional moral codes of conduct, creating a harmonious life

UNIT 12: LOVE AND COMPASSION, TRUTH, NON-VIOLENCE

Forms of love; love, compassion, empathy, sympathy and non-violence, narratives and anecdotes from history and literature including local folklore on gains and losses in practising love; Truth-truth as value, truth as fact- narratives and anecdotes from history and literature including local folklore on gains and losses in practicing truth; Non-violence – Ahimsa, individuals and organizations that are known for their commitment to non-violence; Narratives and anecdotes about non-violence from history and literature, including local folklore on gains and losses in practicing non-violence

UNIT 13: PEACE, SERVICE, RENUNCIATION

Peace- its need, relation with harmony, and balance; Narratives and anecdotes about peace from history and literature, including local folklore on gains and losses in practicing peace; Service

and its forms; Narratives and anecdotes dealing with instances of service from history and literature, including local folklore on gains and losses in practicing service; Renunciation and sacrifice; self-restrain and ways of overcoming greed; narratives and anecdotes from history and literature, including local folklore on gains and losses in practicing renunciation and sacrifice

UNIT 14: CONSTITUTIONAL VALUES, JUSTICE AND HUMAN RIGHTS, RIGHTEOUSNESS

Righteousness, dharma and propriety; Fundamental Values like Justice, Liberty, Equality, Fraternity, Human Dignity; Fundamental Rights and Fundamental Duties as stated in Indian Constitution

Reading List

- Sen, Madhuchanda. 2010. An Introduction to Critical Thinking. Delhi: Pearson.
- Silvia, P. J. 2007. How to Read a Lot. Washington DC: American Psychological Association
- EH McCrath, 1999; Basic Managerial Skills for All; Prentice Hall of India
- Ashokan, M. S. 2015. Karmayogi: A Biography of E. Sreedharan. London, UK: Penguin
- Chandra, P. 2017. Financial Management: Theory & Practice. 9th edition. New York: McGraw Hill Education
- Leading with Cultural Intelligence: The New Secret to Success, New York: American Management Association
- McCormack, M.H. 1986. What They Don't Teach You at Harvard Business School: Notes from A Street-Smart Executive. New York: Bantham
- Sinek, S. 2009. Start With Why: How Great Leaders Inspire Everyone to Take Action. London: Penguin
- Basham, A.L. 1954. First edition. The Wonder That Was India. London: Picador Press.
- Ghosh, Shantikumar. 2004. Universal Values. Kolkata: The Ramakrishna Mission.
- Ghosh, Sri Aurobindo. 1998. The Foundations of Indian Culture. Pondicherry: Sri Aurobindo Ashram.
- Joshi, Kireet. 1997 Education for Character Development, Delhi: Dharma Hinduja Centre of India Studies

AEC 302 Computer Applications in Quantitative Analysis [Credits 3+1]

Course Objectives

The course aims at providing the learners

- Thorough understanding of quantitative analysis
- The requisite skills to conduct quantitative analysis
- Proficiency in using computers in quantitative analysis

Course Outcomes

After undergoing the course, learners will

- Acquire a thorough understanding of principles and practices of quantitative analysis
- Obtain the requisite skills to conduct quantitative analysis
- Attain proficiency in using computers in quantitative analysis

UNIT1: FUNDAMENTALS OF QUANTITATIVE ANALYSIS

Introduction to quantitative analysis, Idea and process of quantification, issues of quantification, counting and measurement, notion of scale, dimensions of measurement, reliability and validity of scale, sensitivity and robustness of scale

UNIT 2: TYPES OF QUANTITATIVE DATA AND REPRESENTATION

Primary and secondary data; nominal, ordinal, interval and ratio data; time series, cross section and panel data; graphs and diagrams, tables – one way and cross tables

UNIT 3: BASICS OF HANDLING DATA IN SPSS

Understanding SPSS Environment – Data and Variable View; Defining Variables in a Dataset; Reading, Importing and Entering Data; Recoding Variables – Recoding into Same and Different Variables

UNIT 4: DESCRIPTIVE STATISTICS USING SPSS

Obtaining Frequency Tables; Getting Descriptive Statistics Measures: Central Tendency, Dispersion, Skewness and Kurtosis

UNIT 5: HANDLING OUTLIERS AND TESTING NORMALITY

Exploring Data to Check Key Assumptions such as Outliers and Normality

UNIT 6: CROSS TABULATION

Obtaining and Use of Cross Tables; Checking for Independences – Chi-Square etc.; Adding Layers to Cross Tables

UNIT 7: CUSTOM TABLES

Making Custom Tables – Adding Totals, Sub-Totals and Categories and Statistics; Handling three or more variables in Custom Table; Dealing with Multiple Responses

UNIT 8: CORRELATION ANALYSIS

Understanding Correlation by Scatter Diagrams; Obtaining Pearson's and Spearman's Correlation Coefficients

UNIT 9: REGRESSION ANALYSIS

Carrying out Simple Linear Regression; Obtaining Multiple Regressions; Carrying out Regression Diagnostics for Autocorrelation, Heteroscedasticity and Multicollinearity, Logistic Regression

UNIT 10: TESTING OF HYPOTHESIS

Basic steps in Hypothesis Testing; Carrying out t-Tests – Independent and Paired; Conducting ANOVA and performing Post Hoc Tests

UNIT 11: FACTOR ANALYSIS

Basic understanding of data reduction, Utility of Factor Analysis, Dimensions and Rotations, Component Matrix, Factor and Factor Scores

Activities/Practical : Hands on activities and work-sessions [1 Credit]

Reading List

- Bueno de Mesquita, E., & Fowler, A. (Eds.). (2021). *Thinking clearly with data: A guide to quantitative reasoning and analysis* (1st. edition). Princeton University Press.
- Field, A. P. (2020). *Discovering statistics using IBM SPSS statistics* (Fourth edition. South Asian adaptation). SAGE Publications.
- Rowntree, D. (2018). *Statistics without tears: An introduction for non-mathematicians* (Updated edition). Penguin Books.
- Spiegelhalter, D. J. (2020). *The art of statistics: Learning from data* (Paperback edition). Pelican Books.
- Stehlik-Barry, K., & Babinec, A. J. (2017). *Data analysis with IBM SPSS Statistics: Implementing data modeling, descriptive statistics and ANOVA*. Packt Publishing.
- Tabachnick, B. G., & Fidell, L. S. (2022). *Using multivariate statistics* (Seventh edition, second impression). Pearson India Education Services.
- Wheelan, C. J. (2014). *Naked statistics: Stripping the dread from the data* (First published as a Norton paperback). W.W. Norton & Company.

AEC 303 Writing for Media

Course Objectives

- To equip learners with skills required to write for the media
- To provide knowledge on process of writing in different formats for media
- To provide understanding of copy editing and proof reading

Course Outcomes

- On completion of this course, the learners will be able to-
- Identify and apply the skills required to write for the media and utilize them
- Explain the process of writing in different formats for media
- Describe the process of copy editing and proof reading

Unit 1: THE STRUCTURE OF WRITING

The cohesive structure of writing, The Structure of Paragraphs, The Writing Process of Paragraphs, The Structure of Essays/Articles, Editing your writing

Unit 2: WRITING FEATURE STORIES

Meaning of a feature story, Types of feature stories – Interview features, Information features, Personality features, Featurettes, News features and human interest features, Feature story construction

Unit 3: FORMS OF NARRATION

What is Narrative, Narration, Narrator, Narrative Mode and Narrative Point of View, Varieties of Narration, Elements of Narration, Reportability and Credibility of a Narrative, Linear and Non-linear Narrative Structure, The Narrative Paragraph, Narration in an Essay

Unit 4: LANGUAGE SKILLS

Vocabulary: Making choices, Words having multiple meaning, Synonyms and Antonyms, Sentence Structure, Some Common Errors

Unit 5: SOURCES OF WRITING FOR THE MEDIA

Types of sources, Developing news sources, Ethics and Attribution

Unit 6: REVIEW WRITING

Techniques of book review, Techniques of film review, Techniques of play review, Techniques of musical review

Unit 7: COPYWRITING FOR ADVERTISEMENTS

Introduction: What is advertising?, Key concepts of advertising, Copywriting, Radio copy, Television copy

UNIT8: WRITING FOR COLUMN, SCIENCE AND PRESS RELEASE

Column writing, Science write- up, Press Release

UNIT 9: EDITING

Meaning of Editing, Language Editing, Writing and Editing Photo Caption, Language for explaining graphs, charts, maps; Proof Reading

UNIT 10: WRITING FOR RADIO

Language and style of radio, Writing for radio news, structure of a radio news bulletin, Radio features and current affairs programmes

UNIT 11: WRITING FOR TELEVISION

Characteristics of broadcast news, Broadcast Lead, Preparing a Broadcast Copy

UNIT12: SCRIPTWRITING FOR FILMS

Format, component and styles, Shooting script and storyboarding, Steps to follow while writing a script

UNIT13: ART OF WRITING PLAYS

Types of Play, Formats of performance, Structure of a Play, Steps to write a Play

UNIT 14: WRITING CAPTIONS FOR PHOTOJOURNALISM

Concept of photojournalism, Basics of photojournalism, Qualities of a photojournalist, Basic parts of a caption, Writing and editing captions

UNIT15: COPY AND PROOF EDITING

Principles of copy editing, The Language of copy writing, Print media requirements, Radio and television copyediting

Reading List

- Chaturvedi, S.N. (2007), Dynamics of Journalism and Art of Editing, Cyber Tech Publications, New Delhi
Hough, George A. (2006), News Writing, Kanishka Publishers, Distributors, New Delhi
Kamath, M.V (2005), The Journalist's Handbook, Vikas Publishing House Pvt Ltd, New Delhi
Lorenz, Alfred Lawrence, John Vivian (2006), News : Reporting and Writing, Dorling Kindersley, New Delhi
Parthasarathy, Rangaswami (2006), Basic Journalism, Macmillan India Ltd., New Delhi
Singh, Chandrakant P. (1999), Before the Headlines, Macmillan India Limited, New Delhi

VAC 101 Introduction to Ethics

Course Objectives

- To help the learners to know the important issues in moral sense
- To help the learners to explore the basic education of human life through the different issues of ethics
- To help the learners to determine the issues of what is good or right and bad or wrong

Course Outcomes

- Will know the meaning of ethics and moral philosophy
- Will know the different theories of ethics and will know the difference between normative ethics, meta-ethics and applied ethics
- Will help people to lead a better and ethical life, which will finally create some ethical human resource for the society.

Syllabus

UNIT 1: NATURE AND SCOPE OF ETHICS

Definition of Ethics, Nature of Ethics, Scope of Ethics

UNIT 2: THE CONCEPT OF MORALITY

Definition of Morality, The Nature of Morality, Different Moral Concepts, Moral theory

UNIT 3: FACT AND VALUE

What is fact, What is value, Classification of values, Distinction between fact and value

UNIT 4: MORAL CONCEPTS

Good, Right, Duty, Virtue, Good, Right, Duty, Virtue

UNIT 5: FREEDOM AND DETERMINISM

Determinism: Its Meaning, Arguments in Support of Determinism, What is Freedom or Free Will, Arguments In Support of Free Will, Brief Note On Predestination, Fatalism and Scientific Determinism, The Case Of Freedom and Determinism

UNIT 6: PURUSARTHA

Artha, Kama, Dharma, Moksa, Four Basic Sciences

UNIT 7: THEORIES OF PUNISHMENT NOTION OF CRIME AND PUNISHMENT

Theories of Punishment, Deterrent Theory, Reformatory Theory, Retributive Theory, Capital Punishment

Reading list

- S.P. Sharma: *Nature and Scope of Ethics*
Ravi, I: *Foundations of Indian Ethics*
J.N. Sinha: *A Manual of Ethics*
J.N. Mohanty: *Classical Indian Philosophy*
I.C. Sharma: *Ethical Philosophies of India*
J.N. Mohanty: *Explorations in Philosophy*
P. Benn: *Ethics: Fundamentals of Philosophy*

VAC 102 Essentials of Indian Constitution

Course Objectives

The course aims to providing learner

- An understanding of the background and process of making of the Constitution of India
- An awareness about the core values of principles underlying the Constitution of India
- An account of basic constitutional provisions and framework of governments' operation in service of the people of the country
- A sense of duties and responsibilities of as a citizen of the country

Course Outcomes

After completing the course, a learner will be able to

- Understand and appreciate the background, context and process of making of the Indian Constitution
- Appreciate and imbibe the core values and principles of the Constitution of India
- Act as a responsible citizen of the country performing her/his duties and responsibilities

UNIT 1: MAKING OF THE INDIAN CONSTITUTION

Formation of the Constituent Assembly, Drafting Committee, Adoption of the Constitution of India

UNIT 2: PHILOSOPHY AND IDEALS OF THE INDIAN CONSTITUTION

Philosophy and Ideals of the Indian Constitution: The Preamble of the Constitution of India; Sources of the Indian Constitution

UNIT 3: FEATURES OF THE INDIAN CONSTITUTION

Salient Features of the Indian Constitution

UNIT 4: FUNDAMENTAL RIGHTS AND FUNDAMENTAL DUTIES

Meaning, Historical Background, Nature, Importance, Categories of Fundamental Rights, Limitations of Fundamental Rights; Fundamental Duties: Background, Types and Significance of Fundamental Duties

UNIT 5: DIRECTIVE PRINCIPLES OF STATE POLICY

Meaning, Nature and Classification of Directive Principles of State Policy; Difference between Fundamental Rights and Directive Principles of State Policy

UNIT 6: GOVERNMENT AT THE UNION AND STATE LEVELS

Government at the Union level: The President of India, The Vice-President of India, The Union Council of Ministers, The Prime Minister; Government at the State level: The Governor, The State Council of Ministers and the Chief Minister

UNIT 7: THE PARLIAMENT OF INDIA AND THE STATE LEGISLATURE

Composition of the Parliament of India: The President, The Rajya Sabha, The Lok Sabha; Powers and Functions of the Parliament; Relation between the two Houses of the Parliament; Legislative Procedure: Procedure for a Money Bill; The State Legislature: The Legislative Assembly or Vidhan Sabha, The Legislative Council or Vidhan Parishad

UNIT 8: JUDICIARY IN INDIA

Supreme Court and High Courts; The Supreme Court; The High Court: Subordinate Courts; Judicial Review, Judicial Activism and Independence of the Judiciary in India: Judicial Review, Judicial Activism, Independence of the Judiciary in India

Reading List

- Basu, D. D. (2009). Introduction to the Constitution of India. New Delhi: Prentice Hall of India.
- Brass, Paul R. (1997). The Politics of India Since Independence. New Delhi: Cambridge University Press.
- Chander, Prakash (2000). Indian Government and Politics. New Delhi: Cosmos Bookhive Pvt. Ltd.
- Dev, B.J and Lahiri, D.K. (1985). Assam Muslims- Politics and Cohesion. Delhi: Mittal Publication.
- Ghai, K. K. (2007). Indian Government and Politics. New Delhi: Kalyani Publishers.
- Kapur, Anup Chand & Misra, K. K. (2006). Select Constitutions. New Delhi: S. Chand and Company.
- Kothari, Rajni. (2009). Politics in India. New Delhi: Orient BlackSwan Private Limited.
- Palanithurai, G. (2000). Grass-root Democracy in Indian Society. New Delhi: Concept Publishing Company.
- Pylee, M. V. (2006). Constitutional Government in India. New Delhi: S. Chand and Company.
- Singh Sisodia, Yatindra (2005). Functioning of Panchayati Raj System. Jaipur: Rawat Publication.
- Jayal, Niraja Gopal; Mehta Pratap, Bhanu (eds) (2010). Oxford Companion to Politics in India. New Delhi. Oxford University Press.

VAC 103 Indian Traditional Knowledge System

Course Objectives

- To illustrate selective contents from the rich grove of Indian classical literature as well as other fields of pragmatic study
- To develop understanding of rich Indian heritage through the selective texts among the learners

Course Outcomes

- The learners will be able to identify a rich cultural past and connect it with the present India
- The learners will be able to organize themselves and gain benefit in their vocational pursuit

Syllabus

অধ্যায় ১: গ্যাগদশনৰ পিৰচয়

দশন'ৰ সংম্ৰা, দাৰ্শনিক পিৰভাষাত গ্যাগৰ মূল ায়ন, গ্যাগৰ সংম্ৰা আৰু অৰ্থবিচাৰ, গ্যাগৰ উৎপত্তি, গ্যাগসাহিত্য, গ্যাগপৰিচয়, গ্যাগৰ গ্ৰন্থবিভাজন, গ্যাগ দশন'ৰ মূল সিস্ৰাসমূহ, গ্যাগৰ লক্ষ্য আৰু উদ্দেশ্য

অধ্যায় ২: আয়ুৰ্বেদ আৰু বায়শাস্ত্ৰ

আয়ুৰ্বেদ'ৰ বাৰ্চিকসংস্ৰা, আয়ুৰ্বেদ'ৰ শাস্ত্ৰৰ উদ্দেশ্য আৰু ভাগ, আয়ুৰ্বেদ'ৰ শাস্ত্ৰৰ উৎস, বিবিধ আয়ুৰ্বেদ'ৰ শাস্ত্ৰৰ উদ্দেশ্য, বায়শাস্ত্ৰৰ পিৰচয়, বায়শাস্ত্ৰৰ উৎস, বিবিধ বায়শাস্ত্ৰৰ উদ্দেশ্য, শাস্ত্ৰৰ তালিকা

অধ্যায় ৩: বেদান্ত দশনৰ পিৰচয়

বেদান্তৰ উৎপত্তি আৰু বিকাশ, বৈদান্তিক বেদান্ত দশন'ৰ বিবিধ বিষয়বস্তুৰ চমু আভাস, মানব, জগত, জগতত, মায়াত, ইন্দ্ৰিয়, জীৱত, গম্যত

অধ্যায় ৪: অলংকাৰ শাস্ত্ৰৰ সন্দায়সমূহ

কাব্য শাস্ত্ৰৰ আৰম্ভণি আৰু বিকাশ, অলংকাৰ শাস্ত্ৰৰ বিবিধ সন্দায়

অধ্যায় ৫: কৌটিল্যৰ অর্থশাস্ত্ৰৰ পিৰচয়

অর্থশাস্ত্ৰৰ ৰচয়িতা, অর্থশাস্ত্ৰৰ বিষয়বস্তু, অর্থশাস্ত্ৰৰ নামকৰণৰ তাৎপৰ্য, ভাৰতীয় পৰ্ব্বৰ অর্থশাস্ত্ৰৰ মূল

অধ্যায় ৬: চৰকসংহিতা:সাধাৰণ আলোচনা

আয়ুৰ্বেদ'ৰ ং আয়ুৰ্বেদ'ৰ অৱতৰণ, চৰক সংহিতাৰ পৰ্ব্বৰ, চৰক সংহিতাৰ অধ্যায়বিভাগ, চৰক সংহিতাৰ অধ্যায়সমূহৰ নামকৰণ, চৰক সংহিতাৰ উল্লেখ

অধ্যায় ৭: অসমত ৰচিত হোৱা সংস্কৃতকাব্য

ধৰ্মশাস্ত্ৰ আৰু অথবা উদ্ভিদ্ৰাশাস্ত্ৰ: তত্ত্বসাহিত্য, পুৰাণসাহিত্য, নাটক, ব্যাকৰণ, কাব্য ং: একলীলামৃতম্, সতীজয়মতী, গ্ৰন্থকামালা, পতাকাৰ্ণৱ, ওকামকামউপম্, অিবনাশি, কিবেকীতুলম্, ওশিস্তমূলককাব্য, বনাওপসমীয়া, অনূদিতকাব্য

Reading List

Bahadur.K.P. The Wisdom of Yoga; New Delhi; Sterling Publishers Pvt. Ltd.
Kane,P.V. (1994);History of Indian Poetics; Delhi: Motilal Banarasidas
Goswami, Haramohan Deb (1992); Sanskrit Sahityar Buranji; Guwahati: Bookland
Goswami, (Dr) Dilip Kumar (2018);Essentials of Ayurveda; Jorhat: Eastern Readers Publication

VAC 104 English Communication Skills

Learning Objectives

The objectives of the course are to:

- provide an idea on communication and communication skills
- discuss the issues related to oral communication
- learn about important skills like Telephone Skills, Interview Skills and Public Speaking skills

Learning Outcomes

After going through the course, the learner will be able to:

- gain ideas about some important English communication
- use the English language proficiently in the day to day situations
- understand that communicating in English is a skill

UNIT 1: WHAT IS COMMUNICATION?

Defining Communication, Significance and Process of Communication, Communication Network, Communication Media or Methods, Barriers to Communication, Effective Communication

UNIT 2: COMMUNICATION SKILLS

What is Communication? Types of Communication, Written Communication, Spoken Communication, Non-Verbal Communication, Essentials of Written Communication, Essentials of Oral Communication

UNIT 3: ISSUES ON ORAL COMMUNICATION I

Skills Involved in Oral Communication, Listening and Speaking Skills, Reading and Writing Skills, The Process of Speech, Non-verbal Communication

UNIT 4: ISSUES ON ORAL COMMUNICATION II

Conversation as a speech event, Turn-Taking, The Language of Conversation, Phrasal Verbs

UNIT 5: TELEPHONE SKILLS

Understanding Telephone Communication, Handling Calls, Making Requests, Request to Do Things, Giving Instructions

UNIT 6: INTERVIEW SKILLS

The Art of Interviewing, Examples of Interviews—Job Interviews, Media Interviews

UNIT 7: PUBLIC SPEAKING

The art of Public Speaking, Techniques of Persuasive Speech, Techniques of Informative Speech

UNIT 8: DIALOGUES IN CONTEXTS

Importance of Dialogues in Social Interactions, Some Dialogues of Contexts—At the Post Office, At the Doctor's, buying a Shirt, At the Market, In the Library, At the Railway Station, At the Tea Stall, An Interview, At the Book Seller's, At the Garage, Hiring a Taxi, At the Restaurant, At the Bank, At the Hotel

VAC 105 Traditional Media

Course Objectives

- To provide an understanding of the basic concepts of traditional folk media
- To impart knowledge of the folk forms of communication media throughout the ages
- To familiarize with the use of traditional folk media in the field of development communication, health communication and in generating scientific temperament

Course Outcomes

On completion of this course, the learners will be able to-

- Identify the communication skills, theoretical and practical knowledge required to integrate traditional media in society
- explain the relationship of human society with these media forms
- describe the usefulness and the impact of traditional media on the society

UNIT1: TRADITIONAL FOLK MEDIA

Traditional folk media- An introduction, Nature of traditional folk media, communication through traditional folk media, traditional media as a part of socio-cultural and ritual communication

UNIT 2: FEATURES OF TRADITIONAL FOLK MEDIA

Traditional media as a mass medium, features and characteristics of traditional folk media- its advantages and disadvantages, storytelling as the core of traditional media

UNIT 3: TRADITIONAL MEDIA IN INDIA

History and growth of traditional media in India- A brief overview of some of the traditional folk media forms of India; Applications of traditional media for development purposes

UNIT 4: TECHNOLOGICAL IMPLICATIONS ON TRADITIONAL FOLK MEDIA

Impact of electronic media on traditional media; Mass communication media vis-à-vis Folk Culture; Success stories of the use of traditional media as a catalyst of social change and development

UNIT 5: TRADITIONAL MEDIA FOR DEVELOPMENT COMMUNICATION

Development Communication and Traditional Media – Development Communication, Traditional media as development media; How to use traditional folk media for development communication

UNIT 6: TRADITIONAL FOLK MEDIA AND INDIAN CULTURE

Features of Folk Tradition- features of folk tradition, role of traditional media, Media for Communicating Social Ethos- traditional media and social ethos, modern mass media and social ethos, Folk media as a platform for disseminating information about Indian culture

Unit 7: RELEVANCE OF TRADITIONAL FOLK MEDIA

Traditional folk forms in rural India- folk theatre, folk songs, narrative forms, religious discourse, puppet show, Impact on rural development, Uses in different fields

Reading List

Kumar, Keval J. (2007), Mass Communication in India, Jaico Publishing House, Mumbai
Parmar, Shyam (1994), Traditional Folk Media in India, Research Press
Ranganath, H.K. (1980), Folk Media and Communication, Chinthana Prakashana,
Vijaya, N. (1988), Role of Traditional Folk Media in Rural Areas, Gian Publishing House,
Andhra Pradesh

VAC 201 Advertisement Strategy

Course Objectives

- To provide knowledge on the concepts of advertising and marketing
- To impart skills required for an advertising professional
- To provide understanding of the role of advertising and promotion in the society

Course Outcomes

On completion of this course, the learners will be able to-

- explain the concepts of advertising, marketing and promotion
- identify and equip oneself with the skills required for an advertising professional
- analyze the role of advertising and marketing in the society

UNIT1: ADVERTISING – BASIC CONCEPT

Concept of advertising; objectives & scope; social and ethical implications of advertising; types of advertising

UNIT 2: INTEGRATED MARKETING COMMUNICATION AND ADVERTISING

Importance of business communication; advertising as a communication process; AIDA model and its purpose; advertising as an element of marketing mix

UNIT 3: DEVELOPING EFFECTIVE PROMOTION

Identifying the target audience; determining the promotional objectives; designing the promotion and selecting the channel; establishing the promotional budget and implementing promotional strategy

UNIT4: MANAGING ADVERTISEMENTS -I

Developing and managing advertising program, setting advertising objectives, DAGMAR, Deciding on advertising budget

UNIT 5: MANAGING ADVERTISEMENTS -II

Developing the advertising message, role of music and humour in advertising, factors considered while developing the advertising copy, creativity in advertising

UNIT 6: MEDIA STRATEGIES

Media planning and objectives, deciding on media, different types of media and their advantages and disadvantages, choosing among major media types, media schedule decisions, space and time buying

UNIT 7: EVALUATING ADVERTISING EFFECTIVENESS

Deciding on reach, frequency and impact; copy testing, advertising recognition and recall tests, Issues in assessing impact of advertising, measuring the performance of an advertising agency

Reading List

Aggarwal, Vir Bala, V.S Gupta (2002), Handbook of Journalism and Mass Communication. New Delhi : Concept Publishing Company.
Banik, Dr. G.C (2006), PR & Media Relations, Jaico Publishing House, Mumbai
Jr. Henry, Rene A. (2003), Marketing Public Relations. New Delhi : Surjeet Publications.
Kelley, Larry D., Donald W. Jugenheimer (2007), Advertising Media Planning. New Delhi:Prentice-Hall of India Private Limited.
Kaptan, S.S. (2002), Advertising, New Concepts. New Delhi : Sarup & Sons.
O'guinn, Thomas, Chris T. Allen, Richard J. Semenik (2009), Advertising Manegement. New Delhi : Cengage Learning.