

# **PROGRAMME GUIDE**

## **DIPLOMA IN CREATIVE WRITING IN ENGLISH**



### **Krishna Kanta Handiqui State Open University**

The University deserves the right to change the rules and procedures described in this Programme Guide. Please check from time to time with the University Website for updates.

**Recognition of Degrees/Diplomas/Certificates provided by Krishna Kanta Handiqui State Open University:**

- Established under the provision of the 'Krishna Kanta Handiqui State Open University Act' 2005 of the State Legislature of Assam.
- The University has been recognised and its academic programmes have been approved by the UGC, New Delhi vide letter no. F.9-13/2008(CPP-I), dated March 18, 2009.
- The Government of Assam has recognised all degree, diploma and certificate programmes of the University for job and higher study vide letter no. AHE/228/2007/330, dated May 08, 2009.
- The UGC through its Public Notice vide F. No. 1-9 2018 (DEB-I) dated 23<sup>rd</sup> February, 2018 has asked for recognising and treating the Degrees/Diplomas/Certificates awarded through distance mode at par with the corresponding awards of Degrees/Diplomas/Certificates obtained through the formal system of education. URL: [https://www.ugc.ac.in/pdfnews/5628873\\_UGC-Public-Notice---treating-all-degrees.pdf](https://www.ugc.ac.in/pdfnews/5628873_UGC-Public-Notice---treating-all-degrees.pdf)

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## **1. STUDYING AT KKHSOU USING THE DISTANCE LEARNING MODE**

Krishna Kanta Handiqui State Open University (KKHSOU) welcomes you to its vast community of aspiring learners. It is important to advance and upgrade your education for a productive and healthy living in contemporary society. Hence, it is important that you choose the right university to suit your learning needs. KKHSOU shall assist you in all the aspects of your educational journey.

You will note that KKHSOU is the 14<sup>th</sup> State Open University of India with a learner-base of 5,00,000 until 2022. This University has adopted the Open and Distance Learning (ODL) mode to facilitate the implementation of its different academic programmes with a view to providing timely opportunities for lifelong learning. Our flexible academic programmes shall suit the needs of all our learners as well as working individuals who are unable to study full time on-campus five-six days a week, despite having a desire for an accredited qualification and personal development.

While studying at KKHSOU, you will be supported by a meticulously prepared Self-Learning Materials (or e-SLMs) that are well designed and expertly written; an all-inclusive university website; and a host of other learner support services which act as the mirror of the University.

The SLMs in a particular programme are specially prepared by a group of experts who include the faculty members from KKHSOU as well as those drawn from different Universities and educational institutions located across the state as well as the country. The preparation and production of the SLMs of a particular department are co-ordinated by the faculty members of the concerned department following a careful scrutiny of the contents and language by experts in the field. Besides, efforts to make audio and audio-visual contents based on the syllabus are also made in the Multimedia Production Unit of the University in consultation with the course writers, editors and in-house faculty members. Such audio-visual materials are reviewed by the faculty members, media experts and the concerned authority, before they are uploaded in the University's YouTube page.

We hope that you will make full use of the resources provided by the University during your academic journey. However, you should also know that your achievement in the programme of enrollment will also depend on your performance in both the continuous assessments through assignment and the Semester-end examination. Studying in an ODL Institution for an award of degree or qualification demands great commitment on your part as a learner. Although KKHSOU provides you with a flexible way of learning, you are required to complete all the assignments in due course within a stipulated period and take the examinations according to the schedule specified.

With this introductory information, you should start your programme at KKHSOU and we hope that by availing all the support services of the university, you will succeed in your educational venture. We assure you that the University fraternity shall always stand by you to help you with all your academic requirements.

## **2. INTRODUCING THE DCWE PROGRAMME**

The Diploma in Creative Writing in English is offered by the Discipline of English, Padmanath Gohain Baruah School of Humanities, KKHSOU. It is a one-year programme that intends to introduce the learners to the various facets of creative writing including theories, genres, grammar and media.

### **2.1 Objectives of the Programme:**

The main objectives of the Diploma in Creative Writing in English (DCWE) offered by KKHSOU are:

- a) To encourage the learners to explore the various theories, structures, and the general principles that are essential for creative writing.
- b) To help the learners situate grammar in context.
- c) To provide ideas on the varied genres of literature like poetry, drama, fiction, non-fiction, travel writing, etc. as well as point out important techniques to write such kinds of works.
- d) To help the learners develop writing style for electronic and print media.
- e) To provide a comprehensive idea of creative writing in English
- f) To motivate the learners for employing the skills in their creative endeavours.

### **2.2 Programme Outcomes:**

After completing the Diploma in Creative Writing in English (DCWE), the learners will be able to:

- a) Acquaint themselves to the general principles, theories, modes, structures, narrative techniques etc. of Creative Writing in English.
- b) Acquire grammatical competence through their study of traditional grammatical concepts and their use, with sufficient examples and exercises.
- c) Enrich themselves with a thorough and comprehensive knowledge of the various literary genres, writers and their significant literary works.
- d) Gain an insight on the print and electronic media requirements, practices, prescribed formats and writing/ presentation techniques.
- e) Develop a holistic approach towards Creative Writing skills through sustained interest and regular practice.
- f) Assimilate the requisite knowledge thereby developing their creative ability and potential.

### **2.3 Target Group:**

The Diploma in Creative Writing in English (DCWE) has been designed for:

- a) Those learners who are keen to acquire knowledge on the fundamental elements and modes of creative writing in English.
- b) The learners who are desirous to obtain a Diploma in Creative Writing.
- c) Learners who are keen about exploring their passion for creative expression.
- d) Learners from diverse backgrounds with an interest in English literature and writing.
- e) Learners from the disadvantaged and the under-privileged section of the society who are keen to pursue a course on creative writing.

### **2.4 Duration:**

The minimum period for completion of the Programme and award of the Diploma in Creative Writing in English (DCWE) is one year. The maximum period of completion for the Diploma in Creative Writing in English (DCWE), will be double the minimum completion period for the same as per the provision of UGC ODL and Online Regulation 2020 under Clause 13 of the Part III.

### **2.5 Career Prospects:**

After successfully completing the Diploma in Creative Writing in English (DCWE), the learners will be able to opt for careers in:

- Publishing houses
- Teaching
- Media and journalism
- Blogging

### **3. PROGRAMME STRUCTURE:**

The Course comprises four compulsory papers. The learners will have to sit for examination for all the four papers that are offered. All the papers will consist of 100 marks each. Pass marks for each paper is 35 marks.

#### **Name of the Course: General Principles of Writing (DCWE-01)**

Unit 1: Theories of Creativity and Creative Writing Pedagogy

Unit 2: Authenticity and Credibility of a Creative Text

Unit 3: Structure of Writing

Unit 4: Forms of Narration

Unit 5: The Writer as an Artist

Unit 6: The Evaluation of Creative Writing

Unit 7: Copy Editing and Proof Reading

Unit 8: How to be a Writer

Unit 9: The Future of Creative Writing

#### **Name of the Course: Grammar in Context (DCWE-2)**

Unit 1: Nouns in Context

Unit 2: Determiners in Context

Unit 3: Adjectives and Adjective Clauses

Unit 4: Pronouns

Unit 5: Tenses and Modals

Unit 6: Adverbs and Adverb Clauses

Unit 7: Prepositions

Unit 8: Direct and Indirect Narration

Unit 9: Verbs, Infinitives and Participles

Unit 10: Spoken Grammar in Context

#### **Name of the Course: Creative Writing and its Genres (DCWE-03 (01 & 02))**

DCWE 03-01

Block-A

Unit 1: Writing and Receiving Poetry  
Unit 2: Varieties of Poetry  
Unit 3: The Context of Poetry and Principles  
Unit 4: Writing a Play- I  
Unit 5: Writing a Play- II  
Unit 6: Writing a Novel-I  
Unit 7: Writing a Novel-II

DCWE 03-02  
Block-B

Unit 8: Writing a Short Story  
Unit 9: Travel Writing  
Unit 10: Writing for Children  
Unit 11: Writing an Autobiography  
Unit 12: Writing a Diary  
Unit 13: Writing a Memoir

#### **Name of the Course: Writing for Media (DCWE 04)**

Unit 1: News Writing  
Unit 2: Editorial Writing  
Unit 3: Advertisements  
Unit 4: Review Writing  
Unit 5: Writing for Radio News  
Unit 6: Writing for Cyber News  
Unit 7: Some Basic Concepts and Writing for TV News  
Unit 8: Writing for Column, Science and Press Release  
Unit 9: Editing

### **4. COURSE ASSESSMENT:**

The assessment and evaluation of the learners' performance in all academic programmes of the University are carried out with the objectives of maintaining sanctity, quality and transparency. The assessment and evaluation of the learners' performance and achievement are conducted with reference to the defined learning outcomes of the programmes as a whole, and also those of the courses under a specific programme. While setting the question papers, assignments and evaluation of answer scripts this aspect is always considered thoughtfully.

The assessment and evaluation system of the university consists of two components i.e. Formative and Summative Assessments.

#### **4.1 Formative Assessment**

Formative assessment of the learners is conducted in a continuous and comprehensive manner. There are provisions for self-evaluation based on the Self-Learning Materials. The University has decided to adopt a mechanism for continuous evaluation of the Learners through Home Assignments which are of 50 marks. The learners are communicated about the details through the University website, official notifications, study centres, and social media.

Learners are required to submit the hand written hard copies of these assignments to their respective study centres. The study centres will get them evaluated by academic counsellors and offer comments and suggestions for further improvements.

Please note that assignment is an important component of your study. The purpose of assignments is to help you get through the courses. Your counsellor or evaluator will write comments on your assignment to facilitate your learning. The assignments, being a process of formative evaluation, will help you to understand how you are progressing in your studies. The following are some important guidelines for writing your assignment responses:

- Make sure that you have answered all the questions of an assignment before you send them to the study centre. Incomplete assignments shall bring you poor grades, or non-submission of assignments in time may lead to withholding of results.
- Answer the questions of the assignment as directed after a careful study of the Units available in the SLMs.
- You should not send printed articles as your answers for assignments, nor should you reproduce the text of the SLMs verbatim. Write assignments in your own words and in your own handwriting. However, don't forget to put your signature at the end. Typed assignment responses are never allowed.
- Ensure that you keep a copy of the assignment responses with yourself. You might need them in case you have to re-submit the assignment responses due to some unforeseen circumstances.
- While submitting the assignment, don't forget to collect the receipt. You may also get the receipt signature from the study centre on the assignment copy kept with you.
- Be precise in your response. Keep the word limit of the assignments in mind.

## 4.2 Summative Assessment

The Summative Assessment is conducted in pen and paper mode in designated study centres. The University follows a SOP in conducting these examinations. Question papers are set and moderated, and answer scripts are evaluated by both internal and external faculty members. Results are declared after a process of due scrutiny and thorough diligence check. The learners have the options of re-scrutiny and re-evaluation of their answer scripts (within a stipulated time) in case they are not satisfied with the result.

## 5. FACULTY MEMBERS IN THE DISCIPLINE OF ENGLISH

1.



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QR Code for University Website